



**Brockport Central School District**  
40 Allen Street, Brockport, New York 14420-2296

## **Mission Statement**

*We engage and empower each student to achieve excellence as a learner and citizen.*

## **Board Members**

Terry Ann Carbone (2024)  
Jeffrey Harradine (2027)  
David Howlett (2025)  
Daniel Legault (2026)  
Robert Lewis (2023)  
Kathy Robertson (2024)  
Michael Turbeville (2023)

**July 19, 2022**

**5 p.m.**

**District Board Room**



# Brockport Central School District

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We, the Board of Education, promise to:

- Put students first
- Set clear goals and focus on task at hand
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

July 19, 2022

Regular Board Meeting Agenda 5 p.m.  
District Board Room

Call to Order  
Pledge to the Flag  
Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- July 12, 2022 – Reorganization and Regular Board Meeting Minutes

Board Presentations:

- Reading Series Supplemental Resource Presentation: Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction; Brandon Broughton, Director of Learning and Staff Development
- Food Service Budget Presentation: Stacey Snyder, Food Service Director

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 4:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	July 13, 2022 Noon	August 17, 2022 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	April 13, 2022 Noon	September 14, 2022 Noon	Member Robertson



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MCSBA Board Leadership Meeting	May 4, 2022 5:45 p.m.	September 7, 2022 5:45 p.m.	President Carbone Vice President Harradine
MCSBA Labor Relations Committee	April 27, 2022 Noon	September 21, 2022	Member Turbeville Superintendent Bruno
MCSBA Legislative Committee	May 4, 2022 Noon	September 7, 2022 Noon	President Carbone
MCSBA Executive Committee	April 27, 2022 5:45 p.m.	October 5, 2022 5:45 p.m.	President Carbone & Superintendent Bruno
Diversity, Equity, and Inclusion (DEI) Committee	May 4, 2022 4 p.m.	TBD	President Carbone Vice President Harradine Member Robertson Superintendent Bruno

## 1. New Business

None

## 2. Policy Development

- 2.1 5680 Safety and Security – second reading
- 2.2 5681 Reporting of Hazards – second reading
- 2.3 5682 Pesticide Notifications – second reading
- 2.4 5683 School Safety Plans – second reading
- 2.5 5684 Crisis Response – second reading
- 2.6 5685 Cardiac Automated External Defibrillators (AEDs) in Public School Facilities – second reading
- 2.7 5687 Cell Phones and Electronic Devices – second reading
- 2.8 5689 Thunder and Lightning Policy – second reading

## 3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Approval of Houghton Mifflin Harcourt and Center for Collaborative Classroom textbooks.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- 3.4 Approval of CSE Recommendations (3.4.1-3.4.3)
  - 3.4.1 On April 27, July 11, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
  - 3.4.2 On July 12, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.4.3 On July 12, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

## 4. Personnel

### CERTIFIED

#### 4.1 Appointments

- 4.1.1 None

#### 4.2 Resignations

- 4.2.1 Mathew Davis, Physical Education Teacher at the high school, to resign effective July 13, 2022.
- 4.2.2 Andrew Follaco, Math Teacher at the high school, to resign effective July 12, 2022.
- 4.2.3 Catherine Jira, ELA Teacher at the high school, to resign effective July 31, 2022.
- 4.2.4 Rebecca Barrett, ELA Teacher at the high school, to resign effective July 20, 2022.



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## 4.3 Substitutes

4.3.1 None

## 4.4 Teacher Immersion Fellowship Program Participants

4.4.1 None

## 4.5 Leaves of Absence

4.5.1 Danielle DeLeo, to be request an unpaid leave of absence effective August 31, 2021 through February 3, 2022.

## 4.6 Other

4.6.1 Derek Howlett, extra teaching assignment (0.1), \$8,944.70

4.6.2 Brian McCue, extra teaching assignment (0.1), \$7,342.70

4.6.3 Josie Snyder, extra teacher assignment (0.1), \$6,653.50

4.6.4 Heather Dennis, extra teaching assignment (0.1), \$6,653.50

4.6.5 Michael Schesser, extra teaching assignment (0.2), \$14,209.20

4.6.6 – 4.6.10 The following teachers to be appointed to the Kindergarten Jump-Start Program August 22, 2022 through August 25, 2022, \$42.00 per hour

4.6.6 Sarah Harradine

4.6.7 Amy Prate

4.6.8 Elizabeth Blosenhauer

4.6.9 Sofia Palmieri

4.6.10 Jennifer Cooper

4.6.11 Suzanne Wojtas, K-6 Literacy/Math Summer School Sign Language Interpreter, \$42.00 per hour.

## CLASSIFIED

4.7.1 Temple Sealy, to be appointed as a probationary Bus Driver in the Transportation Department effective August 31, 2022. Rate is set at \$20.50 per hour. Probationary period begins on August 31, 2022 and ends on November 30, 2022.

## 4.8 Resignations

4.8.1 Melissa Hayes, School Aide/Cafeteria Monitor, Hill School, resigning, effective July 12, 2022.

4.8.2 Temple Sealy, Teacher Aide, Hill School, resigning effective August 30, 2022, pending board approval to the position of Bus Driver.

## 4.9 Substitutes

4.9.1 Nicholas Theetge, Bus Driver

4.9.2 Temple Sealy, Bus Driver

## 4.10 Volunteers

4.10.1 Evan Kalpin

4.10.2 Helen Mosley

## 4.11 College Participants

4.11.1 Colbey Bixby, Field Placement, (Joe Innes)

4.11.2 Dylan Booker, Field Placement, (Erin Waite)

4.11.3 Walter Buskirk, Student Teaching, (Charles Kinsey)

4.11.4 Gregory Caryk, Field Placement, (Barb Harrington)

4.11.5 Angela DeGennaro, Student Teaching, (Justin Jackson)

4.11.6 Nick Deising, Field Placement, (Phil Thore)

4.11.7 Michael Denise, Student Teaching, (Victoria Valente)



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- 4.11.8 Sophie DePalma, Student Teaching, (Sara Worley)
- 4.11.9 Brittany Ellsworth, Field Placement/Student Teaching, (Michelle Huck)
- 4.11.10 Ellie Ford, Field Placement, (Erin Reed)
- 4.11.10 Min Gonzalez, Student Teaching, (Becki Place)
- 4.11.12 Megan Hale, Field Placement, (Kirsty Sherman)
- 4.11.13 Christopher Hammond, Student Teaching, (Joe Innes)
- 4.11.14 Kody Haywood, Field Placement, (Jeff Phillips)
- 4.11.15 Matthew McGowan, Student Teaching, (Hugo Herrera/Laurie Torrence)
- 4.11.16 Ryley O'Connell, Field Placement, (Thomas Rispoli)
- 4.11.17 Chloe Peer, Field Placement, (Laurie Torrence)
- 4.11.18 Michael Anne Pentz, Student Teaching, (Jessica Mangiameli)
- 4.11.19 Andrew Putman, Student Teaching, (Kristy Sherman/TBA)
- 4.11.20 Olivia Quattrociocchi, Student Observer, (Alyssa Stevens)
- 4.11.21 Kayla Reese, Field Placement/Student Teaching, (Michelle Purcell)
- 4.11.22 Janelle Scott, Field Placement/Student Teaching, (Matt Alvut)
- 4.11.23 Anthony Stewart, Field Placement, (TBD)
- 4.11.24 Jessa Stores, Student Teaching, (Alicia Pakusch)
- 4.11.25 Vincent Strollo, Field Placement, (Barb Harrington)
- 4.11.26 Abigail Willis, Field Placement, (Erin Reed)
- 4.11.27 Hannah True, Field Placement/Student Teaching, (Dave Resseguie)

## 4.12 Leaves of Absence

None

## 4.13 Other

None

## 5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

## 6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- 6.2 Approval of Transpo Bus Services LLC Contract Renewal
- 6.3 Approval of Comfortable Transportation LLC Contract Renewal
- 6.4 Approval of Disposal of Excess Equipment

## 7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

## 8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools

## 9. Board Operations

- 9.1 2022-23 Board of Education Meeting Schedule
- 9.2 2023-24 Budget Development Calendar
- 9.3 2022-23 MCSBA Calendar

## 10. Old Business

- 10.1 Approval of establishing the Innovation Board Subcommittee for the 2022-23 school year.
- 10.2 Approval of members to serve on the Innovation Board Subcommittee for the 2022-23 school year.



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## 11. Other Items of Business

None

## 12. Round Table

## 13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and for the specific purpose of collective negotiations pursuant to Article 14 of the Civil Service Law.

## 14. Adjournment

**Next Board of Education Meeting:  
Tuesday, August 2, 2022, at 5 p.m., District Board Room**

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
July 12, 2022**

These are the minutes of the Reorganization and Regular Board of Education meeting held on July 12, 2022. The meeting was called to order at 5:02 p.m. in the District Office Board Room by Deb Moyer, District Clerk.

The following Board Members were in attendance:

Terry Ann Carbone, Board Member  
Jeffrey Harradine, Board Member  
David Howlett, Board Member  
Daniel Legault, Board Member  
Kathy Robertson, Board Member  
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools  
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction  
Jerilee DiLalla, Assistant Superintendent for Human Resources  
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction  
Jill Reichhart, Treasurer and Finance Director  
Darrin Winkley, Assistant Superintendent for Business  
Deb Moyer, District Clerk  
Katelyn Marasco

Excused:

Robert Lewis, Board Member

*Mr. Bruno led a moment of silence for our colleague, second grade teacher Emily Morris, who passed away July 6. Emily worked at Barclay Elementary this past school year and was a terrific teacher, friend and colleague with a passion for learning and supporting students.*

**ORDER OF THE AGENDA**

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved the order of the Regular and Reorganization meeting agendas. The motion carried 6-0.

**OATH OF OFFICE**

The Oath of Office was issued by the District Clerk to re-elected Board Member Jeffrey Harradine, Superintendent Sean C. Bruno, and District Treasurer Jill Reichhart.

**Reorganization Meeting**

**I BOARD GOVERNANCE**

1. Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED that Ms. Carbone be elected as President of the Board of Education for the 2022-23 school year. The motion carried 5-0 with Ms. Carbone abstaining. The District Clerk administered the Oath of Office to President Carbone.
2. Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED that Mr. Harradine be elected as Vice President of the Board of Education for the 2022-23 school year. The motion carried 5-0

with Mr. Harradine abstaining. The District Clerk administered the Oath of Office to Vice President Harradine.

## II NEW BUSINESS

1. Mr. Harradine moved, seconded by Mr. Howlett, RESOLVED that Debra Moyer be designated to serve as District Clerk for the 2022-2023 school year. Ms. Carbone administered the Oath of Office. The motion carried 6-0.

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved business items 2-65. The motion carried 6-0.

2. Sean Bruno be designated to serve as the Superintendent for the 2022-23.
3. Tammy Clarke be designated Deputy District Clerk, to serve for the 2022-23 school year.
4. Jill Reichhart be designated as the School District Treasurer, to serve for the 2022-23 school year.
5. Darrin Winkley, be designated as the Purchasing Agent for the Brockport Central School District for the 2022-23 school year.
6. Jill Reichhart be designated as Deputy Purchasing Agent for the 2022-23 school year.
7. Jamie Porteus be designated as Treasurer of the Extra-Classroom Activity Funds in the High School for the 2022-23 school year.
8. Melisa Dickinson be designated as Treasurer of the Extra-Classroom Activity Funds in the Middle School for the 2022-23 school year.
9. Ellen Aceto be designated as Treasurer of the Extra-Classroom Activity Funds in the Hill School for the 2022-23 school year.
10. Mengal, Metzger Bar & Co. LLC be appointed to serve as External Auditor for the 2022-23 school year.
11. Mindy Zyra be appointed as District Claims Auditor for the 2022-23 school year at \$22.80 per hour.
12. Jerilee DiLalla be appointed as the Payroll Certification Officer for the 2022-23 school year.
13. Lisa Proctor be designated as Tax Receiver, for the District, 2022-23 school year.
14. 2022-23 Substitute Rates for the Brockport Central School District. The following base hourly rates have been established for substitutes not covered by a negotiated agreement.

Position	Substitute Rate 7/1/2022
<b>Teacher</b>	
Daily Per Diem	\$115/day
Retired	\$125/day
6 consecutive days for the same teacher	\$130/day
21 consecutive days for the same teacher	\$155/day



50 consecutive days for the same teacher	Put on contract
40 days or more in the current school year	\$120/day
Sign Interpreter	\$25.00/hour
Nurse	\$22.00/hour
Teacher Aides	\$14.50/hour
School Aides	\$14.50/hour
Bus Driver	\$20.50/hour
Bus Driver that drives >500	\$22.50/hour
BCSD Retired Bus Driver with less than 20 years	\$23.50/hour
BCSD Retired Bus Driver with more than 20 years	\$25.50/hour
Bus Attendant	\$14.50/hour
Cleaner/Laborer	\$14.50/hour

1. *Regular District employees working as a substitute outside of their regular job classification shall receive an additional \$.25 per hour over the above specified sub rate.*
  2. *Retirees returning to substitute in the same position they retired from shall receive an additional \$.50/hour over the above specified sub rate.*
  3. *Substitute staff rates may exceed the above rates with justification by the supervisor and upon approval of the Business and Human Resource Offices. Such deviations from the above rates are subject to Superintendent Approval and substitutes receiving those rates will be issued a salary notice.*
15. Jill Reichhart be designated as Assistant Receiver of Taxes, for the District, 2022-23 school year.
  16. Darrin Winkley be designated as Hearing Officer for School Lunch Free/Reduced forms for the 2022-23 school year.
  17. Darrin Winkley be appointed as the Infection Control Officer for the 2022-23 school year.
  18. Jerilee DiLalla be designated Records Retention Officer for the 2022-23 school year.
  19. Jerilee DiLalla be designated Civil Rights Compliance Officer for the 2022-23 school year.
  20. Jerilee DiLalla be designated as Title IX Compliance Officer for the 2022-23 school year. Darrin Winkley will serve as the alternate Title IX Compliance Officer.
  21. Lynn Carragher will serve as the Section 504/ADA Compliance Officer for the 2022-23 school year. Paulette Reddick will serve as the alternate Section 504/ADA Compliance Officer.

22. Dr. James Goetz be designated as District Physician for the 2022-23 school year at \$39,607.
23. Rachel Kluth be the Designated Educational Official (DEO) as required by the SAVE legislation for the 2022-23 school year.
24. Jerilee DiLalla be the Designated Medicaid Compliance Officer for the 2022-23 school year.
25. Lynn Carragher be designated as the Liaison for Homeless Children and Youth for the 2022-23 school year with Jerilee DiLalla as alternate.
26. Christian Hansen be designated as the District Chemical Hygiene Officer for the 2022-23 school year.
27. Paul Swanger be designated as the District AHERA, Asbestos Compliance Officer, for the 2022-23 school year.
28. Jerilee DiLalla be designated as the Copyright Officer, for the 2022-23 school year.
29. Bernard P. Donegan, Inc. be designated as fiscal advisor for the 2022-23 school year.
30. LaBella Associates be designated as the architect for the 2022-23 school year.
31. The Law firm of Harris Beach PLLC be appointed as School Attorneys for the 2022-23 school year, billing per services requested.
32. The law firm of Santiago Burger LLP appointed as School Attorneys for the 2022-23 school year, billing per services requested.
33. The law firm of Timothy R. McGill be appointed as Bond Counsel for the 2022-23 school year, billing per services requested.
34. Jerilee DiLalla be designated as Freedom of Information Law (FOIL) officer for the 2022-23 school year.
35. Anthony Smith be designated as Data protection officer for the 2022-23 school year.
36. Jerilee DiLalla be designated as District Dignity Act Coordinator for the 2022-23 school year.
37. Kelly Keenan be designated as Ginther Dignity Act Coordinator for the 2022-23 school year.
38. Alana Roberts be designated as Barclay Dignity Act Coordinator for the 2022-23 school year.
39. Lauren Combo be designated as Hill Dignity Act Coordinator for the 2022-23 school year.
40. Michelle Guerrieri be designated as Oliver Middle School Dignity Act Coordinator for the 2022-23 school year.
41. Michael Pincelli be designated as Brockport High School Dignity Act Coordinators for the 2022-23 school year.
42. Rachel Kluth be designated as the assistant District-wide Dignity Act Coordinator for the 2022-23 school year.
43. Lynn Carragher designated as the Board's representative for approving and effectuating the recommendations of Committee on Special Education and the Committee on Pre-School Special Education for the 2022-23 school year.
44. Brockport Central School District participate in the National School Lunch/Breakfast Program for 2022-23, and

Be it further resolved that the Board approve the School Breakfast and Lunch prices as follows:

	Breakfast	Lunch
Elementary	\$2.00	\$3.10
Secondary	\$2.00	\$3.10

45. The Branch Offices of the J.P. Morgan/Chase Bank, Bank of America, Bank of the Finger Lakes, Bank on Buffalo, Canandaigua National Bank, Community Bank, Five Star

Bank, Key Bank, M&T Bank, Signature Bank, and Upstate Bank be designated as depositories for all school funds and further that the monies of said accounts be withdrawn only upon the check of the district signed by the Treasurer of the District. The accounts in the aforementioned banks shall not exceed the following amounts:

- a. J.P. Morgan/Chase Bank \$45,000,000
  - b. Bank of America \$45,000,000
  - c. Bank of the Finger Lakes \$45,000,000
  - d. Bank on Buffalo \$45,000,000
  - e. Canandaigua National Bank \$45,000,000
  - f. Community Bank \$45,000,000
  - g. Five Star Bank \$45,000,000
  - h. Key Bank \$45,000,000
  - i. M & T Bank \$45,000,000
  - j. Signature Bank \$45,000,000
  - k. Upstate Bank \$45,000,000
46. A one signature check be used by the Board of Education for the school year 2022-23 for all financial transactions. Checks to be signed by the Treasurer.
  47. Authorization be granted for the use of electronic check signing procedures, for all approved district expenditures, except in an emergency when the District Treasurer is duly authorized to sign checks.
  48. The following petty cash accounts be established for the school year 2022-23 under the custodianship of the following employees named below:
 

Oliver Middle School	Trina Kenney	\$100.00
High School	Erica Baase	\$100.00
District Office	Tammy Clarke	\$100.00
Bus Garage	Molly Williams	\$100.00
  49. The following Change Fund be established in the amount of \$200.00 for the school year 2022-23 under the custodianship of Todd Hagreen. In the case of special events, up to an additional \$600.00 may be issued.
  50. Pursuant to the Commissioner of Education's Regulations 170.2, Sean Bruno, Chief School Officer, be authorized to make budget transfers from various account codes as he deems necessary up to and including the sum of \$20,000. **BE IT FURTHER RESOLVED**, that transfers from \$20,001 and up shall be approved by the Board of Education.
  51. The Board of Education authorizes Assistant Superintendent for Business, Darrin Winkley to approve capital project change orders.
  52. The District Clerk obtain the necessary insurance bonds for the following officers:
    - a. Receiver of Taxes in the amount of \$1,000,000.
    - b. District Treasurer in the amount of \$5,000,000.
    - c. Deputy Treasurer in the amount of \$5,000,000.
    - d. Claims Auditor at \$1,000,000.
    - e. Payroll Certification Officer at \$250,000.
  53. Authorize the Treasurer to issue tax refunds, corrections, and small claims order refunds in the amount not to exceed \$10,000. Amounts for said claims in excess of \$10,000 shall be approved by Board Resolution.
  54. The Board of Education of Brockport Central School District, Monroe County, New York as follows:

Section 1. The newspapers set forth in Section 2. hereof are hereby designated as the official newspapers of the Brockport Central School District, Monroe County, New York, it being the intent of such designation to utilize only one newspaper whenever a publication is required by law to be made in an official newspaper; likewise, only two newspapers would be used if the law requires publication in two newspapers, and etc.

Section 2. Such newspapers are: Rochester Business Journal, Daily Record, Democrat & Chronicle, Suburban News and the Genesee Valley Penny Saver.

55. The regular meetings of the Board of Education for the school year 2022-23 shall be the 1st and 3rd Tuesday of each month at 6:00 p.m., unless otherwise agreed upon.

56. Brockport Central School District, Location code 72600, establishes the following as standard work days for the New York State and Local Employees' Retirement System.

### Standard Workdays for Employee Retirement System

Retirement System	Position Code	Position Description	Standard Work Day
ERS	ACCT	Accountant	8
ERS	AP	Accounts Payable Clerk	8
ERS	ASBE	Administrator Substitute-ERS	8
ERS	CKAS	Assistant Cook	6
ERS	ASUE	Assistant Superintendent- ERS	8
ERS	AUSI	Asst User Support Instructor	8
ERS	ACTS	Asst to the Coord Tech Systems Support	8
ERS	AT	Athletic Trainer	8
ERS	AVAD	Audio Visual Aide	8
ERS	AVAS	Audio Visual Assistant	8
ERS	AMEC	Auto Mechanic	8
ERS	BENE	Benefits Specialist	8
ERS	BC	Board Clerk	8
ERS	BSEC	Building Secretary Elementary	8
ERS	SSEC	Building Secretary Secondary	8
ERS	BUSA	Bus Attendant	6
ERS	BSAC	Bus Attendant - Contracted	6
ERS	BUSC	Bus Cleaner	8
ERS	BUSD	Bus Driver	6
ERS	BSDC	Bus Driver - Contracted	6
ERS	BUDT	Bus Driver Trainee	6
ERS	BUSE	Bus Expeditor	8
ERS	BSUP	Bus Operations Supervisor	8
ERS	BUSO	Bus Operations Supervisor Exempt	8
ERS	CPSE	CPSE	8
ERS	CCRD	Cafeteria Coordinator	6
ERS	CCS	Career Center Specialist	7
ERS	CWRK	Case Worker	8

ERS	CPAC	Cepacs Director	8
ERS	CLN	Cleaner	8
ERS	CLK1	Clerk I	8
ERS	COB	Clerk of the Board	8
ERS	COW	Clerk of the Works	8
ERS	CAC	Community Asset Coordinator	8
ERS	CECL	Continuing Ed Clerical	6
ERS	COOK	Cook	8
ERS	CKMG	Cook Manager	8
ERS	CUSA	Custodial Assistant	8
ERS	CUST	Custodian	8
ERS	DANL	Data Analyst	8
ERS	DATA	Data Entry Operator	8
ERS	DEOE	Data Entry Operator	8
ERS	DBG	Director of Building and Grounds	8
ERS	DFII	Director of Facilities II	8
ERS	DFIN	Director of Finance	8
ERS	DTRN	Driver Trainer	8
ERS	CR10	Driver-Messenger - 10 Month	8
ERS	CR12	Driver-Messenger - 12 Month	8
ERS	FOOD	Food Service Helper	6
ERS	GRDI	Grant Director	8
ERS	GRWK	Grant Work	8
ERS	GEQP	Grounds Equipment Operator	8
ERS	GEOT	Grounds Equipment Operator Trainee	8
ERS	GRDR	Grounds/Auto Mech Director	8
ERS	HBUS	Head Bus Driver	8
ERS	HCUS	Head Custodian	8
ERS	ISS	Iss Aide	7
ERS	LABR	Laborer	8
ERS	LDRY	Laundry Worker	7.5
ERS	LIBA	Library/Media Assistant	7.5
ERS	MM1	Maintenance Mech I	8
ERS	MM2	Maintenance Mech II	8
ERS	MM3	Maintenance Mechanic III	8
ERS	MSUP	Maintenance Supervisor	8
ERS	MECH	Mechanics Helper	8
ERS	MT12	Microcomputer Maint. Technician 12 month	8
ERS	MMTE	Microcomputer Maintenance Tech Exempt	8
ERS	MMT	Microcomputer Maintenance Technician	8
ERS	MT	Music Therapist	8
ERS	NTEC	Network Technician	8
ERS	NETT	Network Technician	8

ERS	NTUP	Network Technician - UPSEU	8
ERS	NADE	Nurse Aide	6
ERS	NATR	Nurse Aide Trainee	6
ERS	OT	Occupational Therapist	8
ERS	OTA	Occupational Therapy Assistant	8
ERS	OAC	Office Account Clerk	8
ERS	CT	Office Clerk IV	7.5
ERS	OC2E	Office Clerk 2 - EXEMPT	8
ERS	C211	Office Clerk 2 -11 Months	7.5
ERS	OC2F	Office Clerk 2 -12 Months	8
ERS	CE10	Office Clerk 3 Exempt 10 Months	8
ERS	CE11	Office Clerk 3 Exempt 11 Months	8
ERS	C310	Office Clerk 3 -10 Months	7.5
ERS	C3PT	Office Clerk 3 -10 Months PART-TIME	7.5
ERS	C311	Office Clerk 3 -11 Months	7.5
ERS	C3PY	Office Clerk 3 -12 Months PART-TIME	8
ERS	C312	Office Clerk 3 12 Months	8
ERS	CE12	Office Clerk 3 Exempt 12 Months	8
ERS	CF12	Office Clerk 3 Exempt 12 Months F	8
ERS	CT11	Office Clerk IV - 11 Months	7.5
ERS	CT12	Office Clerk IV - 12 Months	7.5
ERS	CT10	Office Clerk IV -10 Month	7.5
ERS	CTE1	Office Clerk IV Exempt 10 Months	8
ERS	CTE	Office Clerk IV Exempt 12 Months	8
ERS	OPDR	Operations Director	8
ERS	PAYR	Payroll Clerk	8
ERS	PT	Physical Therapist	7
ERS	PRNT	Print Shop Technician	8
ERS	PR	Public Relations	8
ERS	REGR	Registrar	8
ERS	SSDR	Safety and Security Director	8
ERS	SA12	School Aide	6
ERS	SACM	School Aide Cafe Monitor	6
ERS	SAG	School Aide Greeter	6
ERS	SAHM	School Aide Hall Monitor	8
ERS	SAHT	School Aide Hall Monitor Trainee	8
ERS	IA	School District Auditor, Part-time	8
ERS	TXRC	School District Tax Collector	8
ERS	DFS	School Food Service Director II	8
ERS	SLUN	School Lunch Director	8
ERS	NRSE	School Nurse	8
ERS	NAST	School Nurse Assistant	8
ERS	SSI	School Sentry I	8

ERS	SSUP	Secretary to the Superintendent	8
ERS	SECD	Security Director	8
ERS	SECU	Security Worker	8
ERS	SRBS	Senior Benefits Specialist	8
ERS	SRNT	Senior Network Technician	8
ERS	TCC	Senior Student Behavioral Assistant	8
ERS	SSH	Sports Study Hall After School	6
ERS	SBA	Student Behavioral Assistant	7
ERS	SLC	Student Learning Center	6
ERS	SSP	Student Support Partner	6
ERS	SUBA	Substitute Bus Attendant	6
ERS	SUBD	Substitute Bus Driver	6
ERS	SCEP	Substitute CEPACS	8
ERS	SUCO	Substitute Courier	8
ERS	SUFD	Substitute Food Service Helper	6
ERS	SUGR	Substitute Grounds	8
ERS	SNTE	Substitute MT/OT/PT	8
ERS	SUNT	Substitute Non-Teaching	6
ERS	SUNU	Substitute Nurse	8
ERS	SUOM	Substitute Operations and Maint	8
ERS	SUSC	Substitute Security	8
ERS	STUD	Substitute Student Workers	8
ERS	SSNR	Summer School Nurse	8
ERS	SSNU	Summer School Nurse	7
ERS	SUNR	Sunrise Program - Barclay	6
ERS	SWTC	Switchboard Operator	8
ERS	TADE	Teacher Aide	6
ERS	TATH	Teacher Aide - Athletics	6
ERS	TELO	Telecommunications Specialist	8
ERS	TSS	Transition Support Specialist	8
ERS	THI	Translator-Hearing Impaired	6
ERS	TAST	Transportation Assistant	8
ERS	TRDR	Transportation Director	8
ERS	TDII	Transportation Director II	8
ERS	TRES	Treasurer	8
ERS	TCPE	Tutoring Center Personnel	7
ERS	VCRD	Volunteer Coordinator	8

57. 2022-23 Non-Resident Tuition Rates for the Brockport Central School as follows:

Regular Education, Kindergarten – Grade 6	\$6,301/student
Regular Education, Grades 7-12	\$12,330/student
Students with Disabilities – Kindergarten – Grade 6	\$26,151/student
Student with Disabilities, Grades 7-12	\$32,180/student

58. The following to serve on the 2022-23 Committee on Special Education Membership.

**District Wide-Committee on Special Education**

CSE Chairperson: Lynn Carragher, Betsy Fitzpatrick Paulette Reddick  
 School Psychologist Representatives: Amy Rybacki – Ginther; Audra Knapp – Barclay; Maria Belpanno – Hill School; Amber Hildebrand – Oliver Middle School; Colleen Parker – Oliver Middle School; Michael Casale – High School; Matthew Newsome – High School  
 Parent Representatives: Marisol Barreiro, Paula Liucci, Kaitlin Sigler, Stephanie McAfee, Nadine Young  
 Student Teacher(s): As per regulations  
 \*School Physician: Dr. James Goetz  
 \*Surrogate Parent: Sue Radzio  
 \*as requested by parent, student, or district

59. President and Vice President the authority to appoint impartial hearing officers in between scheduled board meetings pursuant to the rotational selection process set forth in Part 200 of the Regulations of the Commissioner of Education.

60. The following people be approved to serve on the 2022-23 Building Committee on Special Education Subcommittees.

<b>Building</b>	<b>Subcommittee</b>	<b>Personnel</b>
Ginther	Chairperson	Amy Rybacki
	Student's Teacher(s)	As per regulations
Barclay	Chairperson	Audra Knapp
	Student's Teacher(s)	As per regulations
Hill	Chairperson	Maria Belpanno
	Student's Teacher(s)	As per regulations
Oliver	Chairperson	Colleen Parker/Amber Hildebrand
	Student's Teacher(s)	As per regulations
High School	Chairperson	Mike Casale/Matthew Newsome
	Student's Teacher(s)	As per regulations

61. The following people be approved to serve as the building 504 Coordinators for the 2022-23 school year:

Ginther: Kelly Keenan  
 Barclay: Alana Roberts  
 Hill: Lauren Combo  
 Oliver: Jerrod Roberts  
 High School: Michael Bourne, David Iacchetta, Orlando Benzan

62. The following people be approved to serve on the 2022-23 District-wide Committee Membership on the Pre-school Special Education Committee.

**District Wide Committee on Pre-School Special Education**



Chairperson: Lynn Carragher/Betsy Fitzpatrick/Paulette Reddick  
 County Representative: Cathy Dewey-Napier  
 Evaluator: Assigned by preschool evaluation team  
 Parent Representative(s): Marisol Barreiro, Paula Liucci, Stephanie McAfee  
 Teacher Representative(s): As per regulations

63. The Board of Education does authorize the purchasing agent for Monroe 2–Orleans BOCES, to enter into any and all Cooperative Bidding ventures conducted during the 2022-23 school year.
64. The following individuals have been authorized by the Board of Education of Brockport Central School to sign obligations issued by said school district, to wit:  
 Terry Carbone, President  
 Jill Reichhart, School District Treasurer/Director of Finance  
 Deb Moyer, School District Clerk  
 Darrin Winkley, Assistant Superintendent for Business
65. Upon the recommendation of the Superintendent of Schools, that the following individuals be deemed the acting Superintendent of the Brockport Central School District in the event of the unavailability of the Superintendent. In such event, all designees would be authorized to exercise the power of suspension in place of the Superintendent.  
 Darrin Winkley, Assistant Superintendent for Business  
 Lynn Carragher, Assistant to the Superintendent for Inclusive Education  
 Rachel Kluth, Assistant to the Superintendent for Secondary Instruction  
 Jerilee DiLalla, Assistant Superintendent for Human Resources
66. Mr. Howlett moved, seconded by Mr. Legault, RESOLVED, that the Board approve representatives to the Monroe County School Boards Association Labor Relations Committee as follows:  
 2022-2023: Member: Turbeville  
 Alternate: Legault  
 The motion carried 6-0.
67. Mr. Turbeville moved, seconded by Mr. Harradine, RESOLVED, that the Board approve Board Representatives to the Monroe County School Board Legislative Committee as follows:  
 2022-2023: Member: Carbone  
 Alternate: Harradine  
 The motion carried 6-0.
68. Mr. Turbeville moved, seconded by Mr. Howlett, RESOLVED, that the Board approve representatives to the Monroe County School Board Information Exchange Committee as follows:  
 2022-2023: Member: Robertson  
 Alternate: Turbeville  
 The motion carried 6-0.
69. Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board approve the following Board Subcommittees for the 2022-2023 school year:
- Advocacy
  - Audit
  - Brockport’s Best
  - Budget
  - Policy
  - Instructional

Discussion included a recommendation from Mr. Howlett to consider bringing back the Innovation Subcommittee. The motion carried 6-0.

70. Mr. Legault moved, seconded by Mr. Turbeville, RESOLVED, that the Board approve the following members to serve on the Advocacy Committee for the 2022-2023 school year:

2022-2023:     ① Member: Carbone  
                       ② Member: Howlett  
                       ③ Member: Turbeville  
                       ④ Alternate: Legault

The motion carried 6-0.

71. Mr. Turbveville moved, seconded by Mr. Legault, RESOLVED, that the Board approve the following members to serve on the Audit Oversight Committee for the 2022-2023 school year:

2022-2023:     ① Member: Howlett  
                       ② Member: Lewis  
                       ③ Member: Robertson  
                       ④ Alternate: Turbeville

The motion carried 6-0.

72. Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED that the Board approve the following members to serve on the Brockport's Best Committee for the 2022-2023 school year

2022-2023:     ① Member: Carbone  
                       ② Member: Howlett  
                       ③ Member: Legault  
                       ④ Alternate: Lewis

The motion carried 6-0.

73. Mr. Turbeville moved, seconded by Mr. Howlett, RESOLVED that the Board approve the following members to serve on the Budget Committee for the 2022-2023 school year

2022-2023:     ① Member: Carbone  
                       ② Member: Lewis  
                       ③ Member: Robertson  
                       ④ Alternate: Turbeville

The motion carried 6-0.

74. Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board approve the following members to serve on the Policy Committee for the 2022-2023 school year:

2022-2023:     ① Member: Carbone  
                       ② Member: Harradine  
                       ③ Member: Robertson  
                       ④ Alternate: Howlett

The motion carried 6-0.

75. Mr. Turbeville moved, seconded by Mr. Legault, RESOLVED, that the Board approve the following members to serve on the District Instructional Committee for the 2022-2023 school year:

2022-2023:     ① Member: Carbone  
                       ② Member: Howlett  
                       ③ Member: Robertson  
                       ④ Alternate: Harradine

The motion carried 6-0.

76. Mr. Turbeville moved, seconded by Mr. Legault, RESOLVED that the Board approve the following Board Representatives to the District Safety Committee

2022-2023:     Member: Legault  
                       Alternate: Turbeville

The motion carried 6-0.

**The reorganization meeting concluded at 5:42 p.m. and the Board went into the Regular meeting.**

## **MINUTES**

Mr. Robertson moved, seconded by Mr. Harradine, the Board approved the June 21, 2022 Regular Board Meeting minutes. The motion carried 6-0.

## **BOARD PRESENTATIONS**

None

## **COMMUNICATION – PUBLIC COMMENT**

- Katelyn Marasco, Music Chairperson introduced herself to the Board and shared that she looks forward to her new role.

## **BOARD REPORTS**

None

## **1. NEW BUSINESS**

None

## **2. POLICY DEVELOPMENT**

The following policies were reviewed by the Board for first reading.

- 2.1 5680 Safety and Security
- 2.2 5681 Reporting of Hazards
- 2.3 5682 Pesticide Notifications
- 2.4 5683 School Safety Plans
- 2.5 5684 Crisis Response
- 2.6 5685 Cardiac Automated External Defibrillators (AEDs) in Public School Facilities
- 2.7 5687 Cell Phones and Electronic Devices
- 2.8 5689 Thunder and Lightning Policy

## **3. INSTRUCTIONAL PLANNING & SERVICES**

- 3.1 Verbal – Rachel Kluth, Assistant to the Superintendent for Secondary Instruction
  - Dr. Kluth shared that she met with elementary assistant principals and coaches as a team this week to talk about elementary report cards and look at resources from ELA and math to make it a clearer document for families. They will work this year to modify and provide teachers with indicators to help when assessing students and revise for next school year.
  - Curriculum writing started and Professional Development is off and running; new teacher luncheon is set for Aug. 25.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
  - Ms. Carragher shared that Extended School Year for Students with Disabilities started July 11. Thank you to Paulette Reddick who secured staffing and brought it all together. The program runs for 6 weeks at the Hill School. The 611 and 619 Grants are being finalized and will be submitted to the State next week.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 6-0.

- 3.3.1 On May 24, 27, June 8, 9, June 14, 15, 16, 17, 21, 22, 24, 28, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.

- 3.3.2 On May 3, 16, 17, 18, 19, 20, 24, 26, 27, June 1, 2, 3, 6, 9, 13, 14, 16, 17, 21, and 24, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On May 17, 19, June 10, 14, and 17, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On May 3, 11, 20, 23, 26, June 2, 3, 7, and 8, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On May 17, 24, June 1, 8, 9 and 13, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On May 5, 19, 23, 25, 26, 31, June 2, 6, 7, 13, and 17, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On March 23, May 16, 20, 24, 26, 27, June 1, 3, 7, and 15, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On May 3, 4, 11, 13, 19, June 6, 8, 9, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

#### **4. PERSONNEL**

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved personnel items 4.1-4.13. The motion carried 6.0.

##### **4.1 Appointments**

- 4.1.1 Sarah Saverino, to be appointed as a long-term substitute AIS Reading Teacher at Ginther School effective August 31, 2022, through June 30, 2023. Professional certificates in Literacy (birth – grade 6) and Childhood Education (grades 1-6). Annual salary \$40,800.
- 4.1.2 Kaitlyn Dennis, to be appointed as a long-term substitute Kindergarten Teacher at Ginther School effective August 31, 2022, through June 30, 2023. Professional certificate in Early Childhood Education (birth – grade 2), initial certificates in Childhood Education (grades 1-6) and Students with Disabilities (grades 1-6). Annual salary \$40,800.
- 4.1.3 Sean Fedrau, to appointed as a Special Education Teacher at Oliver Middle School effective August 31, 2022. Initial certificates in Childhood Education (grades 1-6) and Students with Disabilities (grades 1-6). Probationary period August 31, 2022, through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$40,800.

##### **4.2 Resignations**

- 4.2.1 Michelle Wood, LTS Kindergarten Teacher at Ginther School, to resign effective June 23, 2022.
- 4.2.2 Anneliese Bishop, Elementary Teacher at Barclay School, to resign effective June 24, 2022.
- 4.2.3 Allison Sharpe, Special Education Teacher at Oliver Middle School, to resign effective July 21, 2022.
- 4.2.4 Heather Randell, Science Teacher at the High Scholl, to resign effective July 24, 2022.

##### **4.3 Substitutes**

- 4.3.1 None

##### **4.4 Teacher Immersion Fellowship Program Participants**

- 4.4.1 None

##### **4.5 Leaves of Absence**

## 4.5.1 None

**4.6 Other**

	<b>Name</b>	<b>Building</b>	<b>Extra Duty</b>	<b>Amount</b>
4.6.1	Veronica Cellura	OMS	Team Leader Alpha	\$2,377.00
4.6.2	Kelly Keeney	OMS	Team Leader Beta (Split w/ Constantino)	\$1,118.50
4.6.3	Tresa Constantino	OMS	Team Leader Beta (Split w/ Kenney)	\$1,118.50
4.6.4	Carolynn Schleede	OMS	Team Leader Gamma	\$2,377.00
4.6.5	Scott Schleede	OMS	Team Leader Omega	\$2,377.00
4.6.6	Brian Hoch	OMS	Team Leader Epsilon	\$2,377.00
4.6.7	Amy Phillips	OMS	Team Leader Kappa	\$2,377.00
4.6.8	Melinda Rugari	OMS	Team Leader Theta	\$2,377.00
4.6.9	Josie Snyder	OMS	Team Leader Delta	\$2,377.00
4.6.10	Holly VanEpps	OMS	Team Leader Lambda	\$2,377.00
4.6.11	Jessica Barton	OMS	Team Leader Sigma	\$2,377.00
4.6.12	Elaine Farrand	OMS	Subject Area Leader-ELA	\$2,377.00
4.6.13	Alicia Pakusch	OMS	Subject Area Leader-Math	\$2,377.00
4.6.14	Kathleen Salecki	OMS	Subject Area Leader-Social Studies	\$2,377.00
4.6.15	Amy Phillips	OMS	Subject Area Leader-Science	\$2,377.00
4.6.16	Julie Dioguardi	OMS	Subject Area Leader-LOTE (split w/ Solis)	\$1,118.50
4.6.17	Elizabeth Solis	OMS	Subject Area Leader-LOTE (split w/ Dioguardi)	\$1,118.50
4.6.18	Bryon Rockow	OMS	Subject Area Leader-Health	\$2,377.00
4.6.19	Casey Coon	OMS	Subject Area Leader- Technology	\$2,377.00
4.6.20	Lisa Lancia	OMS	Subject Area Leader- Special Areas	\$2,377.00
4.6.21	Hugo Herrera	OMS	Subject Area Leader-PE	\$2,377.00
4.6.22	Christina Latronica	OMS	Subject Area Leader-Special Education	\$2,377.00
4.6.23	Amber Hildebrand	OMS	Subject Area Leader-Mental Health	\$2,377.00

4.6.24	Karen Ekeze	Ginther	Grade Chair-UPK	\$2,377.00
4.6.25	Jessica Mangiameli	Ginther	Grade Chair-Kindergarten (split w/ Corsaro)	\$1,118.50
4.6.26	Kelly Corsaro	Ginther	Grade Chair-Kindergarten (split w/ Mangiameli)	\$1,118.50
4.6.27	Andrew Guignon	Ginther	Grade Chair-1st grade (split w/ Dettman)	\$1,118.50
4.6.28	Kristen Dettman	Ginther	Grade Chair-1st grade (split w/ Guignon)	\$1,118.50
4.6.29	Kristina Kirchgraber	Barclay	Grade Chair-2nd grade (split w/Shatzel)	\$1,118.50
4.6.30	Jodie Shatzel	Barclay	Grade Chair-2nd grade (split w/Kirchgraber)	\$1,118.50
4.6.31	Anna Underwood	Barclay	Grade Chair-3rd grade (split w/ Rugari)	\$1,118.50
4.6.32	Joe Rugari	Barclay	Grade Chair-3rd grade (split w/ Underwood)	\$1,118.50
4.6.33	Julie Wilson	Hill	Grade Chair-4th grade	\$2,377.00
4.6.34	Nancy Postilli	Hill	Grade Chair-5th grade	\$2,377.00
4.6.35	Jenna Murgillo	Hill	Elementary Chair -Special Education (split w/ Schillaci)	\$1,118.50
4.6.37	Cathy Schillaci	Barclay	Elementary Chair -Special Education (split w/ Murgillo)	\$1,118.50
4.6.38	Scott Nugent	OMS	Fitness Department Chair	\$3,393.00
4.6.39	Patricia Arnold (update)	HS	AIS Chair Secondary (split w/ McAdoo)	\$1,188.50
4.6.40	Kristin McAdoo	OMS	AIS Chair Secondary (split w/ Arnold)	\$1,188.50
4.6.41	Kristen Geroux	Barclay	AIS Chair Elementary	\$2,377.00
4.6.42	Amy Rybacki	Ginther	CSE Sub-Committee Chair	\$2,377.00
4.6.43	Audra Naujokas- Knapp	Barclay	CSE Sub-Committee Chair	\$2,377.00
4.6.44	Maria Belpanno	Hill	CSE Sub-Committee Chair	\$2,377.00
4.6.45	Amber Hildebrand	OMS	CSE Sub-Committee Chair	\$2,377.00
4.6.46	Colleen Parker	OMS	CSE Sub-Committee Chair	\$2,377.00
4.6.47	Michael Casale	HS	CSE Sub-Committee Chair	\$2,377.00
4.6.48	Matt Newsome	HS	CSE Sub-Committee Chair	\$2,377.00
4.6.49	Betsy Fitzpatrick	Inclusive Ed	CSE Chair	\$3,393.00

4.6.50	Betsy Fitzpatrick	Inclusive Ed	CPSE Chair	\$3,393.00
4.6.51	Katelyn Marasco	Barclay	District Wide Chair- Music	\$3,393.00

4.6.52 James Liptak, Accelerated Math Boot Camp Teacher, \$ 42.00 per hour.

4.6.53 Kelly Coon, Occupational Therapist, Extended school year program, rate \$42.00 per hour.

4.6.54 Angela Gebbie, Occupational Therapist, Extended school year program, rate \$42.00 per hour.

4.6.55 Michael Spagnola, Equipment Manager, 2021-22 school year, Level E – Step 2, \$2468.

4.6.56 Andrea Paeth, Special Education Teacher, Extended school year program effective July 6, 2022, rate \$42.00 per hour.

4.6.57 Creation of a 0.2 FTE Speech Teacher.

4.6.58 BE IT RESOLVED, that the Board of Education approves the terms of Sean C. Bruno's employment agreement for the period of July 1, 2022 through June 30, 2026.

## **CLASSIFIED**

### **4.7 Appointments**

4.7.1 Angel Subba, to be appointed as a provisional Network Technician at Barclay School effective July 13, 2022. Rate is set at \$23.50 per hour. Probationary period is to be determined.

### **4.8 Resignations**

4.8.1 Savon McGill, Teacher Aide, Hill School, resigning effective June 15, 2022.

4.8.2 Linda Dowe, Teacher Aide, Barclay School, resigning for the purpose of retirement, effective June 24, 2022.

4.8.3 Matthew Akyuz, Teacher Aide, Oliver Middle School, resigning effective June 23, 2022.

4.8.4 Deborah Fogg, School Aide/Hall Monitor, High School, resigning for the purpose of retirement, effective July 10, 2022.

4.8.5 Patricia Dodson, Teacher Aide, Hill School, resigning effective June 22, 2022.

4.8.6 Lynn Paap, Teacher Aide, Ginther School, resigning for the purpose of retirement, effective July 22, 2022.

4.8.7 Scott Ellsmore, Cleaner, Oliver Middle School, resigning effective July 1, 2022.

4.8.8 Donald Allen, Bus Driver, Transportation, terminated effective July 5, 2022.

### **4.9 Substitutes**

4.9.1 Linda Dowe, Teacher Aide

4.9.2 Lynn Paap, Teacher Aide

4.9.3 Scott Ellsmore, Cleaner

4.9.4 Matthew Akyuz, Cleaner

4.9.5 Lillian McNamee, Cleaner

4.9.6 Caspar Carson, Cleaner

4.9.7 Makayla Haibach, Student Cleaner

4.9.8 Xavier Markel, Cleaner

### **4.10 Volunteers**

4.10.1 Danielle Duthoy

4.10.2 Amber Gallo

4.10.3 Darelynn Moyer

### **4.11 College Participants**

None

### **4.12 Leaves of Absence**

None

#### **4.13 Other**

- 4.13.1 Lisa Kennedy, Teacher Aide, Extended school year program, rate \$22.04 per hour.
- 4.13.2 Creation of one (1) Office Clerk III position, 7.50 hours per day, 10 months per year.
- 4.13.3 – 4.13.4 The following staff have been appointed as Teacher Aides for the K-6 Summer School (at their current regular hourly rate) from July 18, 2022 through August 11, 2022.
- 4.13.3 ~~Angela Abram~~ (Withdrew)
- 4.13.4 Catherine Metz (Former substitute)
- 4.13.5 – 4.13.6 The following staff have been appointed as Substitute Teacher Aides for the K-6 Summer School (at their current regular hourly rate) from July 18, 2022 through August 11, 2022.
- 4.13.5 ~~Catherine Metz~~ (Changed to regular position)
- 4.13.6 Janice Bradt

#### **5. FINANCIAL**

- 5.1 Verbal – Jill Reichhart, Director of Finance
  - Ms. Reichhart reported she is working on year-end and the state auditors are here.
- 5.2 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and High School for May 2022. The motion carried 6-0.
- 5.3 Mr. Legault moved, seconded by Ms. Robertson, RESOLVED that the Board of Education approve the Treasurer’s Report for the month of May 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.4 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Financial Report for the month of May 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.

#### **6. PHYSICAL PLANT, SAFETY & SECURITY AND SUPPORT SERVICES**

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
  - Mr. Winkley provided an update on the tennis courts and shared that next week the Transportation Director and mechanics will look into a grant for electric buses.

#### **7. HUMAN RESOURCES**

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
  - Ms. DiLalla shared a professional development series for teacher aides will be held Aug. 1 and Aug. 4. Teacher aides, teachers and administrators were surveyed to find relevant topics. Topics include: classroom management, de-escalation strategies, PBIS restorative practices and Diversity, Equity and Inclusion.

#### **8. REPORT OF THE SUPERINTENDENT OF SCHOOLS**

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
  - Mr. Bruno shared a public hearing for the Safety Plan will be held after it is posted for 30 days.
  - Mr. Bruno shared topics for the upcoming Administrative Retreat, including: goal-setting, data, strategic plans, communications and data dashboard.

#### **9. BOARD OPERATIONS**

- 9.1 2022-23 Board of Education Meeting Schedule



**10. OLD BUSINESS**

Mr. Legault moved, seconded by Mr. Turbeville, the Board approved the revised 2022-23 School Calendar. The motion carried 6-0.

**11. OTHER ITEMS OF BUSINESS**

None

**12. Round Table**

- Mr. Howlett provided an Alumni Association Update: The Alumni Association will be at the 80s reunion at the Elks Club July 23 (they will have yearbooks on display); Jen Cropo is the new treasurer and will be working on Golf Tournament planning.
- Mr. Harradine thanked the Hill School for the work they did on the Moving Up Parade. He also thanked the Project Graduation team (Mary Love, Julie Prest, Corinne Gurgir, Mandi Noah, Tammy Bonisteel, Tricia Crissman, Jocelyn Ruscio, Amanda Fraiser).
- Ms. Carbone applauded graduation and shared information on the Farm to Table Excellence Dinner at Kirby’s Farm on September 17.

**12. EXECUTIVE SESSION**

12.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 6:22 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 6:36 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:02 p.m. The motion carried 6-0.

**13. ADJOURNMENT**

13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:02 p.m. The motion carried 6-0.

Prepared by: \_\_\_\_\_  
Debra S. Moyer, District Clerk

\_\_\_\_\_ Date

# PRESENTATIONS TO THE BOARD





# Food Service's Budget Presentation to the Board Budget Committee

Brockport Central School District  
School Year 2021-2022

May 11, 2022

(Update July 19, 2022, BOE)

# Agenda

This presentation is created to provide a summarized overview of Food Services' financial and operational performance for this past school year through April 2022.

Including plans for the upcoming 2022-2023 school year.

- ▶ Program Updates
- ▶ Data Comparison
- ▶ Operational Programs
- ▶ Expenses
- ▶ Revenue
- ▶ Equity In Meal Pricing
- ▶ Program Impacts for 2022-23 SY
- ▶ Budget Outlook
- ▶ Questions



# Old vs. New Menus

Hill, Barclay & Ginther Schools  
September 2020

**What is a STUDENT LUNCH?**

A STUDENT LUNCH is made up of 5 components:

1 serving of Meat or Meat Alternate

1 serving of Grain

1 serving of Vegetable

1 serving of Fruit

1 serving of Milk

A student may choose all 5 components

**BUT**

They MUST choose at least 3 full servings of these components. One of these MUST be either a fruit OR vegetable to be considered a "Student Lunch"

This Institution is an Equal Opportunity Employer

BROCKPORT CENTRAL SCHOOL DISTRICT

\* Menu Subject to Change

Monday	Tuesday	Wednesday	Thursday	Friday
Meal Pricing All Meals are FREE until December 31st 2020 Milk - \$.60		2	3	4
		*** R = remote meal menu items.		NO SCHOOL
7	8	9	10	11
NO SCHOOL	NO SCHOOL	NO SCHOOL	R-Chicken Smackers /WG Roll Assorted Deli Sandwich or PBJ Mashed Potatoes R-Fresh Broccoli R-Chilled Juice or Cupped Fruit R-Assorted Milk	R- Wild Mikes Cheese Bites w/Sauce R- Soft Round Pizza or PBJ R-Cornel Cakes R-Fresh Fruit or Cupped Fruit R-Assorted Milk
14	15	16	17	18
R- Zwigles Hot Dog Assorted Deli Sub or PBJ	R-Fiesta PIZZA Assorted Deli Sandwich or PBJ	R-Pizza R-Fresh Seasoned Peas R-Fresh Fruit or Cupped Fruit R-Assorted Milk	R-Chicken Smacker /WG Roll Assorted Deli Sandwich or PBJ	R- Fish Sticks w/WG Roll Homemade Pizza or PBJ
Tater Tots R- Vegetarian Baked Beans R-Chilled Juice or Fresh Fruit R-Assorted Milk	Waffle Fries R-Cornel Sticks R- Fresh Fruit or Chilled Peas R-Assorted Milk		Mashed Potatoes R-Golden Sweet Corn R-Chilled Juice or Cupped Fruit R-Assorted Milk	Sweet Potato Fries R-Cucumber Whedds R-Fresh Fruit or Chilled Peas R-Assorted Milk
21	22	23	24	25
R-Hamburger on WG Roll Assorted Deli Sub or PBJ	R-Pulled Pork Sandwich Assorted Deli Sandwich or PBJ	R-Pizza R-Seasoned Peas R-Fresh Fruit or Applesauce R-Assorted Milk	R- Chicken Patty /WG roll Assorted Deli Sandwich or PBJ	R-Mozzarella Sticks w/Sauce Homemade Pizza or PBJ
Smile Fries R-Cooked Carrot Coins R-Chilled Juice or Fresh Fruit R-Assorted Milk	Vegetarian Beans R-Celery Sticks R-Fresh Fruit or Chilled Peas R-Assorted Milk		Oven Baked Fries R-Fresh Broccoli R-Fresh Fruit or Cupped Fruit R-Assorted Milk	Sweet Potato Fries R-Cucumber Whedds R-Fresh Fruit or Chilled Peas R-Assorted Milk
28	29	30	SUBSTITUTES NEEDED FOR THE 2020-2021 SCHOOL YEAR Earn money while your child attends school Apply online at bcs1.org	
R-Wild Mikes Cheese Bites/Sauce R-Ham Sub	R-Fiesta PIZZA Assorted Deli Sandwich or PBJ	R-Pizza	It's never too late to read in your Free/Reduced Applications This is very important !!! Mail to Brockport Food Service, 40 Allen Street, Brockport, NY Or drop off at your Child's School	
Seasoned Peas R-Cornel Sticks R-Chilled Juice or Fresh Fruit R-Assorted Milk	R- Vegetarian Beans R-Pasta Salad R-Fresh Fruit or Chilled Peas R-Assorted Milk	R-Cucumber Whedds R-Fresh Fruit or Applesauce R-Assorted Milk		

## Brockport Central School District Elementary Lunch Menu September 2021

Meat/Meat Alternative Grain Fruit Vegetable Milk

Monday	Tuesday	Wednesday	Thursday	Friday
30 NO SCHOOL LABOR DAY!	31 BACK TO SCHOOL	1 NO SCHOOL LABOR DAY!	2 FIRST DAY OF SCHOOL! Stuffed Crust Pizza	3 NO SCHOOL LABOR DAY!
6 NO SCHOOL LABOR DAY!	7 Fiesta Pizza or Assorted Deli	8 Homemade Cheese Pizza or Homemade Pepperoni Pizza	9 Cheeseburger or Hamburger	10 Macaroni & Cheese
13 Chicken Nuggets w/Mini Pretzel or Assorted Deli	14 Chicken Quesadilla or Assorted Deli	15 Homemade Cheese Pizza or Homemade Pepperoni Pizza	16 French Toast Sticks w/Sausage Links	17 Hot Dog on a Bun or Homemade Pizza
20 Chicken Patty on a WG Roll or Assorted Deli	21 Taco Bar or Assorted Deli	22 Homemade Cheese Pizza or Homemade Pepperoni Pizza	23 Pasta with Meatballs or Plain Sauce	24 Cheeseburger or Hamburger
27 Chicken Parm w/Paste or Deep Dish Pizza	28 Pulled BBQ Sandwich or Assorted Deli	29 Homemade Cheese Pizza or Homemade Pepperoni Pizza	30 Chicken Patty Melt or Assorted Deli	1 Wild Miki Bites w/Sauce or Assorted Deli

http://brockport.k12.ny.us

Breakfast Menu

Grain (No Equivalent) Fruit or Cupped Fruit Milk	Grain (No Equivalent) Fruit or Cupped Fruit Milk	Grain (No Equivalent) Fruit or Cupped Fruit Milk	Grain (No Equivalent) Fruit or Cupped Fruit Milk	Grain (No Equivalent) Fruit or Cupped Fruit Milk
--	--	--	--	--

**Monday:**  
Assorted French Toast  
Cereal, Muffins or Yogurt  
Fresh Fruit or Cupped Fruit & Milk

**Tuesday:**  
Ultimate Breakfast Bowl  
Cereal, Muffins or Yogurt  
Fresh Fruit or Cupped Fruit & Milk

**Wednesday:**  
Assorted Breakfast Sandwiches  
Cereal, Muffins or Yogurt  
Fresh Fruit or Cupped Fruit & Milk

**Thursday:**  
Fruit & Yogurt Parfait  
Cereal, Muffins or Yogurt  
Fresh Fruit or Cupped Fruit & Milk

**Friday:**  
Assorted French Toast  
Cereal, Muffins or Yogurt  
Fresh Fruit or Cupped Fruit & Milk

This institution is an equal opportunity provider.

Served Daily:  
Julienne Salad Plate  
PBJ  
Yogurt Plate

Choice of Milk:  
1% White Milk  
Skim Milk  
Low Fat Chocolate

Every Meal Includes:  
2 Servings of Fruit  
1 Serving of Each Vegetable

Every meal must include a 1/2 cup fruit or vegetable.

Meal Prices:  
Full Breakfast:  
Free at this time  
Reduced Breakfast:  
Free at this time.

Full Lunch: Free at this time.  
Milk: \$.60  
Reduced Lunch:  
Free at this time.

Food Service Contact:

Phone:  
(585)637-1846  
Email:  
Foodservice@bcs1.org

Menu Subject to Change

# Old vs. New Snack List

## Elementary A la Carte Pricing

Small Cookie	40 cents
Fruit Gummies -motts	40 cents
Cheezits - regular	40 cents
Granola Bar	40 cents
Giant Goldfish Graham	40 cents
Animal Crackers	50 cents
Fresh Fruit	50 cents
Fresh Vegetable cup	50 cents
Juice	50 cents
Fruit Roll-up	50 cents
Milk	50 cents
Mini Ice cream Sandwich	50 cents
Goldfish Crackers	50 cents
Yogurt 4 oz.	75 cents
Sidekick	90 cents
Baked Chip Variety/Cheetos variety	60 cents
Cereal	50 cents
Ice Cream Scooters and cups	60 cents
Water	\$1.00
Yogurt 8 oz.	\$1.00

\*\*\* Adults are taxed on all A La Carte sales

## Brockport Central School District Elementary School Snack Price List 2021-22

Beverage	Pricing	Meal	Pricing
Milk	\$.60	Breakfast Entrée Only	\$1.25
Capri Sun	\$.80	Lunch Entrée Only	\$2.25
Water	\$1.00	WG Pretzel	\$.25
Epic	\$1.25	Side of Fruit or Vegetable	\$1.00
		Soup w/ Crackers	\$1.50
		Breakfast Break	\$1.50

Product	Pricing	Product	Pricing
Animal Crackers	\$.50	Cookie	\$.50
Scooby Graham Crackers	\$.50	Fruit Snacks	\$.50
Cereal	\$.75	Goldfish	\$.50
Muffin	\$.75	Ice Cream Cups & Bars	\$.60
Poptart	\$.75	Assorted Chips	\$.65
Yogurt, 4oz	\$.75	Rice Krispie Treat	\$.80
		Ice Cream Cones	\$1.00

# Comparison of Styrofoam vs. New Products

As of December 23, 2021, Brockport no longer uses foam

## Price and Quality Comparison

- ▶ Foam tray: \$.03 each
- ▶ Bagasse tray: \$.10 each
  - ▶ Flimsy (double up with “heavy food”)
  - ▶ gets hot to touch with hot food
- ▶ Foam to-go: \$.08 each
- ▶ Polypropylene Hinged to-go: \$.31 each
- ▶ Foam cup: \$.01 each
- ▶ Paper cup: \$.06 each
- ▶ Foam soup bowl: \$.01 each
- ▶ Paper soup cup: \$.12 each
- ▶ Foam coffee cup: \$.02 each
- ▶ Paper coffee cup: \$.12 each
- ▶ All cups are very tall and easily tip over
- ▶ All sturdy and protects against heat
- ▶ Doesn't protect against heat well

# New Menu Items

## ▶ MS & HS

- ▶ Yogurt Parfaits
- ▶ Flavored wraps
- ▶ Chicken Tenders (clean label)
- ▶ Buffalo Chicken Wing Soup
- ▶ Buffalo Chicken Sandwich
- ▶ BBQ Chicken Sandwich with or without cheese
- ▶ Carne Asada Tacos
- ▶ Chicken Caesar Salad
- ▶ Buffalo Chicken Mac and Cheese
- ▶ Egg and Cheese Breakfast Taco
- ▶ Spanish Rice

## ▶ All

- ▶ Chicken Patty Melt
  - ▶ Pulled Turkey BBQ Sandwich
  - ▶ Chicken Fajitas
  - ▶ Beef and Cheese Sandwich
  - ▶ Popcorn Chicken
  - ▶ Vegetable salad with protein choices
  - ▶ Whole Grain Scones
  - ▶ Fresh fruit and vegetables
- ## ▶ Elementary
- ▶ Italian Cheesy Pull Aparts w/sauce



# Collaboration With Outside Groups

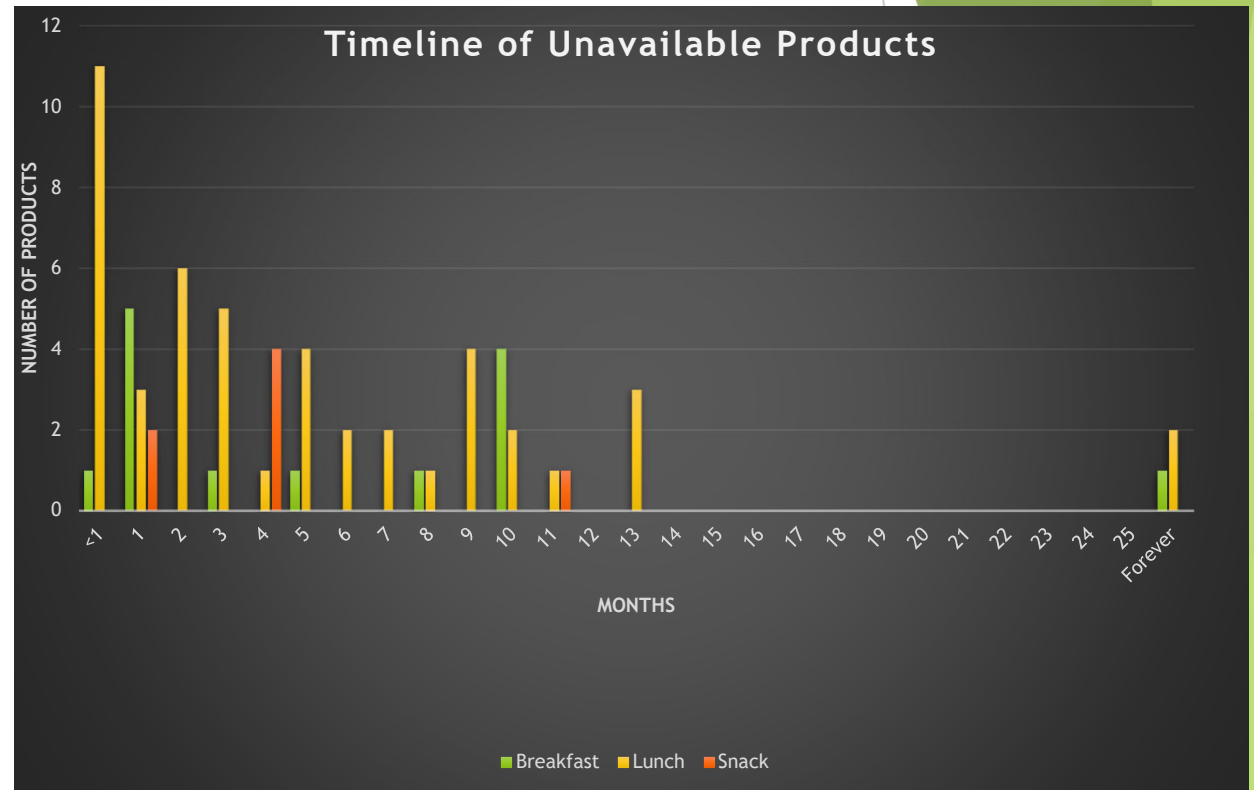
- ▶ Student Council
  - ▶ Vending Machines
- ▶ High School Bookstore
  - ▶ Business Club
- ▶ Emergency Operations Program funds received (**\$45,000 required to go back to Gen Fund**)
- ▶ Working with nurses- allergy notes
  - ▶ Syncing notes from IC to Nutrikids
    - ▶ Allows automatic updates
- ▶ Buildings and Grounds
  - ▶ Repairing equipment
- ▶ Technology
  - ▶ Syncing IC with Nutrikids
    - ▶ Import directly students' information, picture
    - ▶ Getting all kitchens to begin using a computer
    - ▶ Have meetings on Teams
- ▶ Print Shop
  - ▶ Creating new signs for serving lines for secondaries

# Program Improvements

- ▶ Chart for catering and vendor statements
- ▶ Signage for a la carte
- ▶ Menu buttons for each item sold
  - ▶ Better tracking
- ▶ Coordinating delivery times with vendors
  - ▶ Palmers & OGS
- ▶ Allowing parents to email & fax Free & Reduced income applications
- ▶ Emailing parents, the menu (paper shortage/recycling)
- ▶ Providing contact information on the menu
- ▶ Allowing students double entrees
- ▶ Allowing students to buy snacks
- ▶ Allowing more healthy choices
  - ▶ 2 fruits and all vegetables

# Challenges This School Year

- ▶ Staffing
- ▶ Increased salaries
- ▶ Food shorts or outs
- ▶ COVID
- ▶ Increased food cost
- ▶ Increased material cost



# Participation Trends

Topic District Wide	2017-18	2018-19	2019-20*	2020-21**	2021-22
ADP Breakfast	122	125	111	98	156
% Participation	19%	19%	18%	17%	25%
ADP Lunch	359	347	326	189	360
% Participation	56%	49%	51%	33%	58%
A la Carte: Average Daily Sales	\$478.09	\$473.41	\$455.77	\$108.77	\$1,187.25
Adult Sales: Average Daily Sales	\$127.42	\$130.95	\$124.16	\$64.14	\$142.80
Free & Reduced	1430/44%	1396/43%	1376/43%	1292/43%	1224/41%
Enrollment	3254	3233	3179	3036	2982

\* Numbers through March 2020 - not counting remote meal service

\*\*Hybrid Schedule - remote Wednesdays and remote serving locations

# USDA Programs

- ▶ Each year USDA gives a school district Entitlement Money based on how many meals were sold the previous school year
- ▶ Can be used towards four resources:
  - ▶ Direct Delivery
    - ▶ Frozen protein, frozen or canned vegetables, or frozen or canned fruit
    - ▶ Order for a full year (September thru June) in February
    - ▶ Orders arrive when available
  - ▶ Pilot Produce
    - ▶ Fresh produce- small list of available products
    - ▶ Ordered on a weekly basis
  - ▶ FFAVORS Produce
    - ▶ Fresh produce- larger list of available products with more options
    - ▶ Ordered on a weekly basis
  - ▶ Net off Invoice/Fee For Service
    - ▶ This allows schools to “donate” raw materials to certain manufacturing companies to receive a discount on the final product

# Expenses

- ▶ Salaries
  - ▶ New contracted raises- COVID, longevity
  - ▶ Minimum wage (New starting wages above)
- ▶ Benefits
  - ▶ Reduced number of positions that are eligible for benefits
- ▶ Food Purchases
  - ▶ Increased- cost and purchasing
  - ▶ Food Shortages
- ▶ Equipment Repair Costs
  - ▶ Doing most repairs in house
- ▶ Contractual
  - ▶ Nutrikids support costs similar to last SY

# Expense Comparison

Expense YTD 4/20	18-19	19-20	20-21	21-22
Wages	457,753	443,184	377,079	489,072
Equipment	-	3,632	1,944	1,350
Contractual	9,807	7,921	6,547	7,992
Food Purchases W/out Comm	334,070	283,258	155,194	429,404
Materials and supplies	40,494	32,451	24,799	59,438
Benefits	50,072	54,978	52,311	72,962
<b>Total</b>	<b>892,197</b>	<b>825,423</b>	<b>617,874</b>	<b>1,060,218</b>
Expense YTD 6/30	18-19	19-20	20-21	21-22*
Wages	614,105	608,705	532,559	681,281
Equipment	526	3,632	1,944	18,389
Contractual	17,053	9,380	7,384	9,667
Food Purchases W/Comm	560,810	432,834	358,857	588,906
Materials and supplies	51,272	37,856	45,350	83,823
Benefits	392,280	337,235	345,375	87,015
<b>Total</b>	<b>1,636,047</b>	<b>1,429,642</b>	<b>1,291,470</b>	<b>1,469,080</b>

\*Numbers are not final per end of the year audit

# Revenue Comparison

Revenue YTD 4/20	18-19	19-20	20-21	21-22
Sales Reimbursable Student Meals (Type A)	343,336	266,292	-	-
Other Sales	100,852	86,088	24,829	128,432
Misc Rev	1,763	1,881	1,134	715
State Reimbursement	21,889	21,064	20,332	23,675
Federal Reimbursement	564,817	455,684	544,762	1,300,691
Federal Commodity	-	-	-	-
Transfer from Gen Fund	-	-	-	-
<b>Total</b>	<b>1,032,657</b>	<b>831,009</b>	<b>591,058</b>	<b>1,453,514</b>
Revenue YE 6/30	18-19	19-20	20-21	21-22*
Sales Reimbursable Student Meals (Type A)	452,622	266,292	-	-
Other Sales	128,649	85,248	34,952	171,847
Misc. Rev	2,986	2,002	1,471	65,970**
State Reimbursement	31,161	28,401	33,020	33,746
Federal Reimbursement	801,613	687,353	888,335	1,815,755
Federal Commodity	115,848	104,294	97,228	-
Transfer from Gen Fund	130,000	256,052	236,500	-
<b>Total</b>	<b>1,662,879</b>	<b>1,429,642</b>	<b>1,291,506</b>	<b>2,087,318</b>

\*Numbers are not final per end of the year audit



# Pricing for '22-'23 SY

- ▶ USDA let pandemic waivers expire
- ▶ NYS did not add into their budget
- ▶ Reinstate meal statuses of Paid, Reduced, Free
- ▶ Breakfast (21-22 price \$1.60)
  - ▶ Full Paid: \$2.00
  - ▶ Reduced and Free: No Charge
- ▶ Lunch (21-22 price \$3.05)
  - ▶ Full Paid: \$ 3.10 Paid Lunch Equity (PLE) tool- waiver offered
  - ▶ Reduced and Free: No Charge
- ▶ Milk: (21-22 price \$.60)
  - ▶ Next year price: \$.60
- ▶ Final pricing recommendations will be made prior to BOE Reorganization meeting.

# Program Outlook

- ▶ Trying new food products
  - ▶ New Recipes
  - ▶ Adjusting recipes to usable portion sizes
- ▶ Staffing
  - ▶ Retention
  - ▶ Training
- ▶ Food Display
  - ▶ Work on how to display food to make it eye appealing

# Comments

- ▶ USDA Meal Regulations for 2022-2023 School Year
  - ▶ 80% grains offered need to be whole grain (currently 50%)
  - ▶ 20% enriched grain
    - ▶ Lower student participation because of flavor profile
- ▶ Target Sodium 1A for 2023-2024 SY for the weekly average
  - ▶ Decrease sodium levels by 10% at breakfast and lunch
  - ▶ Hard to meet with calorie range being so high
  - ▶ Offer more food to meet calories
    - ▶ Increase costs
    - ▶ Increase labor production

# Budget Outlook 2022-2023

- ▶ Salaries, benefits and contractual obligations will continue to have an impact on the bottom line
- ▶ Minimum starting wage
- ▶ Reverting to Paid, Reduced and Free Statuses
  - ▶ Expecting loss in meals at breakfast and lunch
  - ▶ Higher student debt due to “Lunch Shaming Policy”
- ▶ Reviewing staffing levels at all schools to adjust to lower enrollment
- ▶ Continue serving fresh fruits and vegetable offerings daily
- ▶ Continue local produce and local milk purchases
- ▶ Participating in USDA Commodity for DoD Fresh \$50,000 and Pilot Program \$10,000
- ▶ Supply Chain Assistance Funds approximately \$65,000

# Questions?

Thank you for your continuous support of the  
Food Service Department!

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. These shapes are primarily located on the right side of the slide, with some extending towards the center. The overall aesthetic is clean and modern.

# Thank you!

Food Service Team

# COMMUNICATIONS



# 1.0 NEW BUSINESS





## 2.0 POLICY



Adoption Date: 8/30/1979, Revised: 7/19/1994; 6/20/00; 5/15/18  
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

## **NON-INSTRUCTIONAL OPERATIONS**

### **5680 SAFETY AND SECURITY**

The Brockport Central School District will provide for the safety of all students, employees, parents and guardians, and visitors. The Superintendent of Schools will develop and maintain a comprehensive safety program.

All employees who are made aware of any form of threat to students, employees or the District must immediately report this threat to their immediate supervisor for prompt action. The immediate supervisor must immediately inform the Superintendent or their designee of the threat and any action taken.

Students are also highly encouraged to immediately report any threats to a District employee.

#### **Policy References:**

Labor Law Section 27-a

#### **Policy Cross References:**

» [5683 - SCHOOL SAFETY PLANS](#)

Adoption Date: 8/22/1989, Revised: 7/19/1994; 6/20/00; 12/04/12; 5/15/18  
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

### **NON-INSTRUCTIONAL OPERATIONS**

#### **5681 REPORTING OF HAZARDS**

The Board of Education recognizes its responsibility to provide an environment which is reasonably secure from known hazards. The Board therefore directs the Superintendent of Schools and all professional and support staff members to comply with occupational safety and health regulations.

It is the responsibility of the entire school community to report any unsafe building or equipment conditions to the main office as soon as possible.

If students observe other students acting in an unsafe manner, this behavior should be reported to the nearest employee.

#### **Policy References:**

New York State Labor Law Sections 27-a and 879

12 New York Code of Rules and Regulations  
(NYCRR) Part 820 Article 28

Occupational Safety and Health

Administration (OSHA)

29 Code of Federal Regulations

(CFR) 1910.1200

Adoption Date: 10/17/1989, Revised: 7/19/1994; 6/20/00; 12/04/12  
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

### **NON-INSTRUCTIONAL OPERATIONS**

#### **5682 PESTICIDE NOTIFICATIONS**

The Brockport Central School District recognizes its responsibility to comply with Section 325 of the New York State Environmental Conservation Law and Education Law Section 409-k pertaining to pesticide applications.

Accordingly, the use of pesticides will be limited to New York State certified pesticide applicators, or those staff members under their direct supervision.

Other District employees shall not bring into the District or apply pesticides on any school property (internal or external) at any time.

Should a situation arise for which pesticides may need to be applied on an emergency basis (bees, lice, etc.), the Director of Buildings and Grounds shall be notified immediately to determine further action by certified personnel.

The District shall make every effort to comply with the mandatory 2-hour notification procedure in emergency situations.

Adoption Date: 5/2/1989, Revised: 7/19/1994; 1/17/95; 6/20/00; 1/20/04  
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

## **NON-INSTRUCTIONAL OPERATIONS**

### **5683 SCHOOL SAFETY PLANS**

The Brockport Central School District has developed a comprehensive District-wide school safety plan and building-level school safety plans, as enumerated in Education Law and Commissioner's Regulations, and in a form as prescribed by the Commissioner of Education. These plans will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the District with local and county resources in the event of such incidents or emergencies.

Each plan shall be reviewed by the appropriate school safety team on at least an annual basis, updated as needed and recommended to the Board of Education for approval. However, District-wide and building-level school safety plans shall be adopted by the Board only after at least one public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. Further, the Board shall make the District-wide safety plan available for public comment at least thirty days prior to its adoption.

#### **District-Wide School Safety Plan**

District-wide school safety plan is a comprehensive, multi-hazard school safety plan that covers all school buildings of the District that addresses prevention and intervention strategies, emergency response and management at the District level, and has the contents as prescribed in Education Law and Commissioner's Regulations.

The District-wide school safety plan shall be developed by the District-wide school safety team appointed by the Board of Education.

#### **Building-Level School Safety Plans**

Building-level school safety plan is a building-specific school emergency response plan that addresses prevention and intervention strategies, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's Regulations.

The building-level plan shall be developed by the building-level school safety team. The building-level school safety team means a building-specific team appointed by the building principal, in accordance with regulations or guidelines prescribed by the Board.

Building-level emergency response plans shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other provision of law.

#### **Policy References:**

Education Law Section 2801-a

Public Officers Law Article 6

8 New York Code of Rules and Regulations  
(NYCRR) Section 155.17

Adoption Date: 7/19/1994, Revised: 6/20/2000

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

### **NON-INSTRUCTIONAL OPERATIONS**

#### **5684 CRISIS RESPONSE**

The Brockport Central School District shall develop and maintain a unified position that plan will:

- a) identify a crisis response team to develop a plan and maintain a strong, ongoing communications program in each school; and
- b) identifying a media spokesperson (either the Superintendent of Schools or their designee) who will be the person to provide information and maintain a timely flow of information to the media.

The Superintendent or their designee shall be responsible for informing staff of the crisis plan that is to be developed by both administration and the crisis response team.

#### **Policy Cross References:**

» [5683 - SCHOOL SAFETY PLANS](#)

Adoption Date: 1/20/2004

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

### **NON-INSTRUCTIONAL OPERATIONS**

#### **5685 CARDIAC AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs) IN PUBLIC SCHOOL FACILITIES**

The Brockport Central School District will provide and maintain at every District building a unctional cardiac automated external defibrillator (AED) equipment as defined in Public Health Law Section 3000-b for use during emergencies. An instructional school facility means a building or other facility maintained by the District where instruction is provided to students pursuant to its curriculum.

Whenever an instructional District facility is used for a school-sponsored or school-approved curricular or extracurricular event or activity and whenever a school-sponsored athletic contest is held at any location, the public school officials and administrators responsible for such school facility or athletic contest shall ensure that AED equipment is provided on-site and that there is present during such event, activity or contest at least one staff person who is trained in accordance with Public Health Law in the operation and use of an AED. School-sponsored or school-approved curricular or extracurricular events or activities means events or activities of the District that are, respectively, associated with its instructional curriculum or otherwise offered to its students. A school-sponsored athletic contest means an extraclass intramural athletic activity of instruction, practice and competition for students in grades 4 through 12 consistent with Commissioner's Regulations Section 135.4.

Where a school-sponsored competitive athletic event is held at a site other than a District facility, District officials shall assure that AED equipment is provided on-site by the sponsoring or host district and that at least one staff person who is trained, in accordance with Public Health Law, in the operation and use of the AED is present during such athletic event. A school-sponsored competitive athletic event means an extraclass interscholastic athletic activity of instruction, practice and competition for students in grades 7 through 12 consistent with Commissioner's Regulations Section 135.4.

District facilities and District staff responsible for carrying out the duties enumerated in Education Law Section 917 are deemed a "public access defibrillation provider" as defined pursuant to Public Health Law Section 3000-b and subject to the Public Health Law requirements and limitations.

The District will provide proper training requirements for District AED users, to ensure the immediate calling of 911 and/or the community equivalent ambulance dispatch entity whenever the AED is used, to ensure ready identification of the location of the AED units as enumerated in the District's Public Access Defibrillation Collaborative Agreement.

The District will provide for regular maintenance and checkout procedures of all AED unit which meet or exceed manufacturer's recommendations. Appropriate documentation will be maintained in accordance with law and/or regulation. Further, the District will participate in the required Quality Improvement Program as determined by the Regional Emergency Medical Services Council.

Pursuant to Public Health Law Sections 3000-a and 3000-b, the District (as a public access defibrillation provider), or any employee or other agent of the District who, in accordance with the provisions of law, voluntarily and without expectation of monetary compensation renders emergency medical or first aid treatment using an AED to a person who is unconscious, ill or injured, shall not be liable for damages for injury or death unless caused by gross negligence.

**Policy References:**

Education Law Section 917

Public Health Law Sections 3000-a and 3000-b  
8 New York Code of Rules and Regulations

(NYCRR) Sections 135.4 and 136.4



Adoption Date: 7/6/2004, Revised: 3/20/2007; 8/21/07  
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

### **NON-INSTRUCTIONAL OPERATIONS**

#### **5687 CELL PHONES AND ELECTRONIC DEVICES**

The use of any cell phone with or without photographic capability, data, and text messaging capability, and all other devices creates the potential for violations of privacy, harassment, threats to testing/examination security, disruption to instruction, and safety hazards.

In order to ensure examination security and the privacy of individuals, the Board of Education prohibits the use of such devices:

- a) During any test, examination, etc. or in any way that involves plagiarism or cheating; and
- b) In any bathroom, locker room or other area where individuals have an expectation of privacy.

Cell phones, pagers and other electronic devices will not be used by students or employees during the instructional day, meetings, etc. or during the work day, including school transportation, in such a way that interferes with the operational needs of the District or presents a safety hazard. An exception will be made for student cell phone use with permission from a staff member where extenuating circumstances exist that warrant such use.

Staff members who engage in unacceptable or inappropriate use of cell phones and other devices will be subject to corrective action, including discipline under the law and in accordance with applicable collective bargaining agreements.

This policy will be referenced in the District Code of Conduct as well as student handbooks.

#### **Policy Cross References:**

- » [6000 – CODE OF ETHICS FOR ALL DISTRICT PERSONNEL](#)
- » [6430 – EMPLOYEE ACTIVITIES](#)
- » [6450 – THEFT OF SERVICES OR PROPERTY](#)
- » [7380 – BCS-ACCEPTABLE USE POLICY](#)

Adoption Date: 10/19/2004, Revised: 12/1/2009  
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

**NON-INSTRUCTIONAL OPERATIONS**  
**5689 THUNDER AND LIGHTNING POLICY**

Thunder or lightning necessitates that all outdoor activities be suspended. The occurrence of either thunder or lightning is not subject to interpretation or discussion. If thunder or lightning is observed, all outdoor activities will be suspended immediately. Participants and spectators shall be directed to a safe location. The officials and responsible authorities shall make every reasonable effort to resume and complete the activity, with full consideration of the weather and site conditions (as they affect safety). The official and responsible authorities shall wait a minimum of thirty minutes from the time of the interruption before considering the resumption of the activity.

If thunder or lightning is observed at the site of an outdoor activity by officials, thirty or less prior to the schedule start of that activity, the official and responsible authorities shall not permit the activity to begin on that date until the conditions become safe.

If thunder or lightning is observed at the site of an outdoor activity during the activity, the official/coach/supervisor shall immediately cease the activity for thirty minutes, then re-evaluate the situation.

# 3.0 INSTRUCTION PLANNING AND SERVICES



Rachel Kluth, Ed.D.  
Assistant to the Superintendent for Secondary Education

Brandon Broughton  
Director of Learning and Professional Development

**SUBJECT: Textbook Approval**

Submitted to the Board of Education for their approval:

**Houghton Mifflin Harcourt, HMH**

- Into Reading, gr. 2-5
- Into Literature, gr. 6-8
- Waggle, Supplemental Reading Intervention, gr. 2-8

**Center for Collaborative Classroom, CCC**

- Being a Reader, gr. K-1
- Being a Writer, gr. K-1
- Systematic Instruction in Phonological Awareness, Phonics and Sight words, SIPPS (Foundational Reading Intervention Program), gr. K-5

Motion by ..... Seconded by .....

RESOLVED, that the Board of Education approve the purchase of Houghton Mifflin Harcourt and Center for Collaborative Classroom textbooks.

**SUPPLEMENTAL INSTRUCTIONAL RESOURCE REQUEST FORM**

This form is to be used for recommending and obtaining Board Approval of new texts for your department/school. To assure delivery for the beginning of the school year – or to have the texts at the semester change – requests should be submitted by May 15 (for new school year) or by November 15 (for semester change). Other requests must be submitted by 4:00 p.m. Monday – one week prior to the Board meeting. **A sample copy of the book requested must be submitted with the request form.** The sample copy will be returned. Board meetings are typically held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month.

Title to be replaced	New Instructional Resource
Date of Adoption	September 2022
Reasons for change	The district determined this resource based on the Elementary Reading Pilot. It was determined that an aligned resources was needed to support the needs of all learners. The current resources were not aligned to the most recent Next Generation Standards.
Title & Publisher (new book)	Houghton Mifflin Harcourt, HMH <ul style="list-style-type: none"> <li>• Into Reading, gr. 2-5</li> <li>• Into Literature, gr. 6-8</li> <li>• Waggle, Supplemental Reading Intervention, gr. 2-8</li> </ul> <b>Center for Collaborative Classroom, CCC</b> <ul style="list-style-type: none"> <li>• Being a Reader, gr. K-1</li> <li>• Being a Writer, gr. K-1</li> <li>• Systematic Instruction in Phonological Awareness, Phonics and Sight words, SIPPS (Foundational Reading Intervention Program)</li> </ul>
Software included	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, date demo sent to CEPACS	Yes, we have been working with CEPAS throughout the 2021-22 PILOT. EdLaw 2-D compliance documents have been cleared.
Edition	Volume 1
Course enrollment this year	Based on grade level enrollment numbers
# of copies needed *	Based on grade level enrollment numbers
Copyright Date	March 14, 2019
Ordered with bar code	Yes <input type="checkbox"/> No <input type="checkbox"/>
If no, why	
Course in which book will be used	K-6 English Language Arts 7-8 Grade English
Reasons for recommending adoption	At the completion of the 2021-22 Elementary Reading Pilot, a decision was made to move forward with both resources. The committee was comprised of teachers, building and district level administrators.
Names of others working on adoption	Elementary Reading Committee Members

\* if ordering more than 10 copies beyond enrollment, attach explanation

All questions, including pricing, must be answered      Date submitted: \_\_\_\_\_

All signatures required.      Department Chair Signature \_\_\_\_\_  
    Building Principal Signature \_\_\_\_\_

Date of Board Approval	
Date Book and Form returned to Bldg Administrator	
Returned for lack of information	Yes <input type="checkbox"/> No <input type="checkbox"/>
Comments	

Upon approval, arrangements will be made for disposal of old books by building administrator.

Instruction Office  
Phone: 585-637-1818  
Fax: 585-637-1802

Brockport Central School District  
40 Allen Street  
Brockport NY 14420-2296

**SUPPLEMENTAL INSTRUCTIONAL RESOURCE REQUEST FORM**

**Assistant Superintendent for Instruction**

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Superintendent of Schools**

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**TO: Sean Bruno**

**FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick**

**RE: Placements for Students with Disabilities**

**DATE: July 14, 2022**

**For July 19, 2022 Board of Education Meeting**

- 3.4.1 On April 27, July 11, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.4.2 On July 12, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.3 On July 12, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

<b>CMA Date</b>	<b>CMA BOE Date</b>	<b>CMA Committee</b>	<b>CMA Reason</b>	<b>School</b>	<b>ID#</b>	<b>Grade</b>	<b>CR Decision/Status</b>	<b>CR Disability</b>
04/27/2022	07/19/2022	CSE	Annual Review	BOCES II Program MS/HS	559887	11	Classified	Other Health Impairment
07/11/2022	07/19/2022	CSE	Initial Eligibility Determination Meeting	OMS	210339	06	Classified	Other Health Impairment
07/12/2022	07/19/2022	SubCSE	Amendment - Agreement No Meeting	BHS		09	Classified	Learning Disability
07/12/2022	07/19/2022	SubCSE	Amendment - Agreement No Meeting	BHS	212675	09	Classified	Other Health Impairment
07/12/2022	07/19/2022	SubCSE	Amendment - Agreement No Meeting	BHS	998437	09	Classified	Autism
07/12/2022	07/19/2022	SubCSE	Amendment - Agreement No Meeting	BHS	998250	09	Classified	Learning Disability
07/12/2022	07/19/2022	SubCSE	Amendment - Agreement No Meeting	Hill	211683	04	Classified	Autism
07/12/2022	07/19/2022	CPSE	Annual Review	Preschool Itinerant Services Only	560729	PS	Classified Preschool	Preschool Student with a Disability



## 4.0 CERTIFIED PERSONNEL



# BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

July 19, 2022

## PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools  
Board Meeting of July 19, 2022

Sean C. Bruno  
Superintendent of Schools

Jerilee DiLalla  
Assistant Superintendent for Human Resources

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

### 4.1 Appointments

4.1.1 None

### 4.2 Resignations

- 4.2.1 Mathew Davis, Physical Education Teacher at the high school, to resign effective July 13, 2022.
- 4.2.2 Andrew Follaco, Math Teacher at the high school, to resign effective July 12, 2022.
- 4.2.3 Catherine Jira, ELA Teacher at the high school, to resign effective July 31, 2022.
- 4.2.4 Rebecca Barrett, ELA Teacher at the high school, to resign effective July 20, 2022.

### 4.3 Substitutes

4.3.1 None

### 4.4 Teacher Immersion Fellowship Program Participants

4.4.1 None

### 4.5 Leaves of Absence

4.5.1 Danielle DeLeo, to be request an unpaid leave of absence effective August 31, 2021 through February 3, 2022.

### 4.6 Other

- 4.6.1 Derek Howlett, extra teaching assignment (0.1), \$8,944.70
- 4.6.2 Brian McCue, extra teaching assignment (0.1), \$7,342.70
- 4.6.3 Josie Snyder, extra teacher assignment (0.1), \$6,653.50
- 4.6.4 Heather Dennis, extra teaching assignment (0.1), \$6,653.50
- 4.6.5 Michael Schesser, extra teaching assignment (0.2), \$14,209.20
- 4.6.6 – 4.6.10 The following teachers to be appointed to the Kindergarten Jump-Start Program August 22, 2022 through August 25, 2022, \$42.00 per hour
  - 4.6.6 Sarah Harradine
  - 4.6.7 Amy Prate
  - 4.6.8 Elizabeth Bloenhauer
  - 4.6.9 Sofia Palmieri
  - 4.6.10 Jennifer Cooper
- 4.6.11 Suzanne Wojtas, K-6 Literacy/Math Summer School Sign Language Interpreter, \$42.00 per hour.

## 4.0 CLASSIFIED PERSONNEL



# BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

JULY 19, 2022

## PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools  
Board Meeting of July 19, 2022

Sean C. Bruno  
Superintendent of Schools

Jerilee DiLalla  
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

### 4.7 Appointments

4.7.1 Temple Sealy, to be appointed as a probationary Bus Driver in the Transportation Department effective August 31, 2022. Rate is set at \$20.50 per hour. Probationary period begins on August 31, 2022 and ends on November 30, 2022.

### 4.8 Resignations

- 4.8.1 Melissa Hayes, School Aide/Cafeteria Monitor, Hill School, resigning, effective July 12, 2022.  
4.8.2 Temple Sealy, Teacher Aide, Hill School, resigning effective August 30, 2022, pending board approval to the position of Bus Driver.

### 4.9 Substitutes

- 4.9.1 Nicholas Theetge, Bus Driver  
4.9.2 Temple Sealy, Bus Driver

### 4.10 Volunteers

- 4.10.1 Evan Kalpin  
4.10.2 Helen Mosley

### 4.11 College Participants

- 4.11.1 Colbey Bixby, Field Placement, (Joe Innes)  
4.11.2 Dylan Booker, Field Placement, (Erin Waite)  
4.11.3 Walter Buskirk, Student Teaching, (Charles Kinsey)  
4.11.4 Gregory Caryk, Field Placement, (Barb Harrington)  
4.11.5 Angela DeGennaro, Student Teaching, (Justin Jackson)  
4.11.6 Nick Deising, Field Placement, (Phil Thore)  
4.11.7 Michael Denise, Student Teaching, (Victoria Valente)  
4.11.8 Sophie DePalma, Student Teaching, (Sara Worley)  
4.11.9 Brittany Ellsworth, Field Placement/Student Teaching, (Michelle Huck)  
4.11.10 Ellie Ford, Field Placement, (Erin Reed)  
4.11.10 Min Gonzalez, Student Teaching, (Becki Place)  
4.11.12 Megan Hale, Field Placement, (Kirsty Sherman)  
4.11.13 Christopher Hammond, Student Teaching, (Joe Innes)  
4.11.14 Kody Haywood, Field Placement, (Jeff Phillips)  
4.11.15 Matthew McGowan, Student Teaching, (Hugo Herrera/Laurie Torrence)  
4.11.16 Ryley O'Connell, Field Placement, (Thomas Rispoli)  
4.11.17 Chloe Peer, Field Placement, (Laurie Torrence)  
4.11.18 Michael Anne Pentz, Student Teaching, (Jessica Mangiameli)

- 4.11.19 Andrew Putman, Student Teaching, (Kristy Sherman/TBA)
- 4.11.20 Olivia Quattrociocchi, Student Observer, (Alyssa Stevens)
- 4.11.21 Kayla Reese, Field Placement/Student Teaching, (Michelle Purcell)
- 4.11.22 Janelle Scott, Field Placement/Student Teaching, (Matt Alvut)
- 4.11.23 Anthony Stewart, Field Placement, (TBD)
- 4.11.24 Jessa Stores, Student Teaching, (Alicia Pakusch)
- 4.11.25 Vincent Strollo, Field Placement, (Barb Harrington)
- 4.11.26 Abigail Willis, Field Placement, (Erin Reed)
- 4.11.27 Hannah True, Field Placement/Student Teaching, (Dave Resseguie)

**4.12 Leaves of Absence**

None

**4.13 Other**

None

## 5.0 FINANCIAL



## 6.0 PHYSICAL PLANT



Sean C. Bruno  
Superintendent

Darrin Winkley  
Assistant Superintendent for Business

**SUBJECT: Approval of Transpo Bus Services LLC Contract Renewal**

WHEREAS, the District previously entered into an Agreement dated as of February 1, 2022, whereby Transpo Bus Services LLC agreed to provide the Transportation Services per bid opened on January 25, 2022.

WHEREAS, the parties wish to renew said Agreement for an additional term of September 1, 2022 through June 30, 2023 in accordance with said Agreement adopted by the Board of Education on February 1, 2022.

<b>Service</b>	<b>Company</b>
Service 1 Bus/Driver/Attendant	Transpo Bus Services LLC dba TBS

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education approve Renewal #1 to Transpo Bus Services LLC to provide Transportation Services for Brockport Central School District for the period of September 1, 2022 through June 30, 2023.



Sean C. Bruno  
Superintendent

Darrin Winkley  
Assistant Superintendent for Business

**SUBJECT: Approval of Comfortable Transportation LLC Contract Renewal**

WHEREAS, the District previously entered into an Agreement dated as of February 1, 2022, whereby Comfortable Transportation LLC agreed to provide the Transportation Services per bid opened on January 25, 2022.

WHEREAS, the parties wish to renew said Agreement for an additional term of September 1, 2022 through June 30, 2023 in accordance with said Agreement adopted by the Board of Education on February 1, 2022.

<b>Service</b>	<b>Company</b>
Service 2 – Driver Leasing (labor only)	Comfortable Transportation LLC

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education approve Renewal #1 to Comfortable Transportation LLC to provide Transportation Services for Brockport Central School District for the period of September 1, 2022 through June 30, 2023.

Sean C. Bruno  
Superintendent

Darrin Winkley  
Assistant Superintendent for Business

**SUBJECT: Excess Equipment**

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it.

- Baritone case
- Metal Xylophone (qty 2)
- Tosh Master Control Board
- Ludwig Snare Case
- Snare Drums (qty 3)
- Various percussion stands

Our intention is to sell to the highest bidder or dispose of as trash.

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of these items from the inventory.

# 7.0 HUMAN RESOURCES



# 8.0 SUPERINTENDENT REPORT



## 9.0 BOARD OPERATIONS





**BROCKPORT CENTRAL SCHOOL**  
**Brockport, NY 14420-2296**

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Board of Education  
**2022-2023 Meeting Schedule**

<b>Day</b>	<b>Date</b>	<b>Time/Location/Notes</b>
Tuesday	July 12, 2022*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 19, 2022*	5 p.m. - District Office Board Room
Tuesday	August 2, 2022*	5 p.m. - District Office Board Room
Tuesday	August 16, 2022*	5 p.m. - District Office Board Room
Tuesday	September 6, 2022	6 p.m. - District Office Board Room
Tuesday	September 20, 2022	6 p.m. - District Office Board Room
Tuesday	October 4, 2022	6 p.m. - District Office Board Room
Tuesday	October 18, 2022	6 p.m. - District Office Board Room
Tuesday	November 1, 2022	6 p.m. - District Office Board Room
Tuesday	November 15, 2022	6 p.m. - District Office Board Room
Tuesday	December 6, 2022	6 p.m. - District Office Board Room
Tuesday	December 20, 2022	6 p.m. - District Office Board Room
Tuesday	January 3, 2023	6 p.m. - District Office Board Room
Tuesday	January 17, 2023	6 p.m. - District Office Board Room
Tuesday	February 7, 2023	6 p.m. - District Office Board Room
Monday	March 7, 2023	6 p.m. - District Office Board Room
Tuesday	March 28, 2023*	6 p.m. - District Office Board Room
Tuesday	April 18, 2023	6 p.m. - District Office Board Room
Tuesday	May 2, 2023	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 16, 2023*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 6, 2023	6 p.m. - Hill School Cafetorium
Tuesday	June 20, 2023	6 p.m. - Hill School Cafetorium

*Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk (\*).*

**Note:** *Meetings are subject to change. Updated information will be posted on the District's website at [www.bcs1.org](http://www.bcs1.org).*

*Board of Education Approved: May 3, 2022*

**BROCKPORT CENTRAL SCHOOL  
BUDGET DEVELOPMENT CALENDAR  
2023-2024 BUDGET**

Date	Activity
September 6, 2022	Regular Board Meeting
<b>September 14, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
September 20, 2022	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters, and procedures – District-wide budget forms and guidelines are distributed.
October 4, 2022	Regular Board Meeting
<b>October 12, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
October 18, 2022	Regular Board Meeting
November 1, 2022	Regular Board Meeting
<b>November 9, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
November 15, 2022	Regular Board Meeting
December 6, 2022	Regular Board Meeting
<b>December 14, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
December 20, 2022	Regular Board Meeting
January 3, 2023	Regular Board Meeting
<b>January 11, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
January 17, 2023	Regular Board Meeting
<b>January 25, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
February 7, 2023	Regular Board Meeting – (Draft budget)
<b>February 15, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
<b>March 1, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
March 7, 2023	Regular Board Meeting – (presentation of proposed 2023-2024 budget)
<b>March 22, 2023</b>	<b>BUDGET COMMITTEE MEETING (IF NEEDED)</b>
March 28, 2023	Regular Board Meeting – (adopt 2023-2024 budget & publish first budget legal notice)
<b>April 12, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
April 17, 2023	Last day to file nominating petition for Board candidates
April 18, 2023	Regular Board Meeting
May 2, 2023	Regular Board Meeting – <b>Budget Hearing at 5:30 p.m.</b>
<b>May 10, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
May 16, 2023	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 6, 2023	Regular Board Meeting
<b>June 14, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
June 20, 2023	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room  
8:45 – 11:00am**





## MCSBA 2022 - 2023 CALENDAR

### JULY 2022

	4	MON	Holiday (Office Closed) Independence Day
	14	THUR	NYSSBA Summer Law Conference, Hilton Garden Inn
*	26	TUES-8:00 am	Half Day District Clerk's Conference

### AUGUST 2022

*	10	WED-Noon	Steering Committee
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### SEPTEMBER 2022

	5	MON	Holiday (Office Closed) Labor Day
*	7	WED-Noon	Legislative Committee Meeting
	7	WED-5:45pm	Board Leadership Meeting (Eastside Location)
*	14	WED	Information Exchange Committee
	18-20	SUN-TUES	NYSCOSS, Saratoga Springs, NY
*	21	WED-Noon	Labor Relations Committee Meeting
*	22	THUR-8:00am	MCSBA Fall Law Conference
	23	FRI	NYSSBA Board Officer's Academy, Rochester

### OCTOBER 2022

*	5	WED-Noon	Legislative Committee Meeting
	5	WED-5:45pm	Executive Committee Meeting
	6	THURS	NYSSBA District Clerk Workshop
	10	MON	Holiday (Office Closed) Indigenous Peoples' Day
*	12	WED-Noon	Information Exchange Committee Meeting
*	15	SAT-7:30am	MCSBA Finance Conference
	17-21	MON-FRI	Board Member Recognition Week
*	19	WED-Noon	Labor Relations Committee Meeting
	27-29	THURS-SAT	NYSSBA Convention - Syracuse

### NOVEMBER 2022

*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-4:00PM	Association Social Hour for All MCSBA Members
*	2	WED-5:45 pm	Board Leadership Meeting (Westside Location)
	6	SUN	Daylight Savings Time
*	9	WED-Noon	Information Exchange Committee Meeting
	9	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	FRI	Holiday (Office Closed) Veterans Day
*	16	WED-Noon	Labor Relations Committee Meeting
*	17	THUR-8:30am	District Clerks Conference
	24-25	THUR-FRI	Holiday (Office Closed) Thanksgiving
*	30	WED-Noon	Legislative Committee Meeting
	30	WED-5:45pm	Executive Committee Meeting

### DECEMBER 2022

	5	MON	MCSBA One Day Advocacy Trip to Albany
	22-23	THURS-FRI	Holiday (Office Closed) Christmas
	30	FRI	Holiday (Office Closed) New Year's



<b>JANUARY 2023</b>			
	2	MON	Holiday (Office Closed) New Year's
*	4	WED-Noon	Legislative Committee Meeting
*	11	WED-Noon	Information Exchange Committee Meeting
	16	MON	Holiday (Office Closed) Martin Luther King
*	18	WED-Noon	Labor Relations Committee Meeting
*	25	WED-Noon	Steering Committee Meeting

<b>FEBRUARY 2023</b>			
*	1	WED - Noon	Legislative Committee Meeting
*	4	SAT-9:00 am	MCSBA Legislative Breakfast
*	8	WED-Noon	Information Exchange Committee Meeting
*	15	WED-Noon	Labor Relations Committee Meeting
	15	Wed-5:45pm	Executive Committee Meeting
	20	MON	Holiday (Office Closed) President's Day
	20-24	MON-FRI	Winter Recess

<b>MARCH 2023</b>			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Board Leadership Meeting (Eastside Location)
	6-7	MON-TUES	MCSBA Albany 2-day Advocacy Trip
	12	SUN	Daylight Savings Time
*	15	WED-Noon	Information Exchange Committee
*	22	WED-Noon	Labor Relations Committee Meeting
*	25	SAT	Prospective Candidate Seminar
*	29	WED-Noon	Steering Committee Meeting

<b>APRIL 2023</b>			
	2-4	SAT-MON	NSBA Annual Conference, Orlando, FL
	7	FRI	Holiday (Office Closed) Good Friday
	3-7	MON-FRI	Spring Break
*	12	WED-Noon	Legislative Committee Meeting
	12	WED	Monroe 2-Orleans BOCES Annual Meeting
	13	THURS	Monroe One BOCES Annual Meeting
*	19	WED-Noon	Information Exchange Committee Meeting
*	26	WED-Noon	Labor Relations Committee Meeting
	26	WED- 5:45pm	Executive Committee Meeting
*	27	THUR-8:00am	MCSBA Spring Law Conference

<b>MAY 2023</b>			
*	3	WED-Noon	Legislative Committee Meeting
*	2	WED-4:00PM	Association Social Hour for All MCSBA Members
*	3	WED -5:45pm	Board Leadership Meeting (Westside Location)
	16	TUES	BUDGET VOTE
	24	WED	MCSBA Annual Meeting
	29	MON	Holiday (Office Closed) Memorial Day

<b>JUNE 2023</b>			
*	10	SAT-7:30am	New Board Member Training



**DOUBLETREE**  
BY HILTON

\* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)

# 10 OLD BUSINESS



# 11 OTHER ITEMS OF BUSINESS





# 12 EXECUTIVE SESSION



# 13 ADJOURNMENT

